

FINAL

Bay Area IRWMP Coordinating Committee

Agreements and Action Items from September 21, 2009 Meeting

1. Roll Call—Appointed FA representatives present

WS-WQ	WW-RW	FP-SW	Watershed	Other
Molly Petrick, SFPUC	Brian Campbell, EBMUD	Mark Boucher, CCCFCO; Brian Mendenhall, SCVWD	Harry Seraydarian, NBWA; Melanie Denninger, SCC; Jennifer Krebs, SFEP	Paul Helliker, Chair, MMWD; Nadine Hitchcock, Vice- Chair, SCC

Others present:

Patrick Costello (City of Napa)
Thomasin Grim (MMWD)
Dale Hopkins (RWQCB)
Carol Mahoney (Zone 7 Water)
Carl Morrison (Morrison Assoc/SCWA, Z7)
Dave Richardson (RMC)
Jayne Strommer (DDSD)

2. Update on Regional Projects (Information, led by CC/Project Screening Subcommittee)

- Brian Campbell reported that the Risk Reduction project is back on track.

3. Review DWR’s schedule, RAP updates and other related issues (Information, led by CC).

- All regions were accepted or conditionally accepted (with some additional minor conditions to be met) except for Gateway.
- The draft region acceptance recommendation for the Bay Area proceeded smoothly because it explained and justified the overlap with East Contra Costa County and the gap between the Bay Area IRWM region and the Northern Santa Cruz IRWM region. Final decisions are anticipated in October 2009.
- It was noted that the State Coastal Conservancy was contacted regarding grant funded projects, which led to questioning whether Prop 84 funding for this first round might need to be committed and possibly even spent by June 2011; this possible requirement would be due to the State wanting to more precisely estimate cash flow for timing of bond sales. The group acknowledged that such dates would be problematic for large projects, and would favor smaller, well defined phases of projects.
- Brian Campbell explained that DWR was looking for cash flow projections in the Prop 50 process, probably for similar reasons as for Prop 84 cash flow concerns.
- The release of the final RAP decisions could also be a trigger date for when project funds could begin to be “reimbursable”. Announcements on Planning grants may be concurrent.

- The CC noted that they should start thinking about potential issues that will need to be addressed in the Plan update, such as climate change. This stimulated a discussion of how climate change is being handled by other regional groups and State processes. Pat Costello mentioned that urban water management plan updates will require climate change discussions. It was noted that most climate change analyses are focused on water resource supplies, and not demands. This is considered an oversight by some in the Bay Area.

Potential climate change resources/working groups in the Bay Area mentioned include:

- Blueprint planning processes (SACOG, ABAG etc)
- SB 375 activities
- State Transportation Improvement Program (STIP) requirements
- Bay Area Joint Policy Committee – ABAG/BAAQMD/BCDC/MTC (BCDC is surveying local governments)
- Guidance – see statute; Ken Moy (SFEP’s attorney) good to work with. He assisted the predecessor to the CC on Letter of Mutual Understanding (LOMU).
- ABAG/SFEP motivation – CCCP: Comprehensive Planning For Estuary
- Implications on the Bay Area group:
 - Nadine Hitchcock suggested that the CC should review the Goals and Objectives listed in the IRWMP and see if they need updating, and how.
 - The CC should review other regional plans, and it was also suggested that Ted Droettboom (Regional Planning Program Director) for the Joint Policy Committee could be invited to a CC meeting to talk about how climate change is being addressed by the Joint Policy Committee.

4. Discuss Grant Applicants and Grant Administration (Discussion, led by CC)

- The CC reviewed the email from Jennifer Krebs which described SFEP/ABAG’s position on acting as a potential grant administrator for the next round of IRWMP funding.
- Pre-questions included whether this was applicable to planning or implementation, and how many projects might be included in the package? New questions included whether SFEP is accustomed to dealing with multiple partners/proponents?
- In terms of contractual language, it was noted that BACWA was able to get a modification that spelled out DWR’s default options more fully (before they would come after the contracting entity and its “members”). The group wanted to make clear that any entity who might contract with DWR might face difficulties in negotiating away project performance risk.
- The cost/structure of the grant administration was discussed and the following key points were noted:
 - A new staff person would be needed at ABAG, if they were to take this role on (would be supported by ABAG management and legal)
 - Cost of administrator(s) would have to be built into fees.
 - That person would be working in the State Building, supporting Jennifer Krebs.
- Brian Campbell described BACWA’s experience in managing the Prop 50 grants process. The cost breakdown is as follows:
 - Attorney fees for setting up: \$50,000
 - Hard costs: 2% of grant amount, at \$200,000.
- Brian noted that for any potential Prop 84 grant administration, BACWA might require a fee or some tie-in of benefits for managing the grant on behalf of non-BACWA members (they would need some nexus between the cost and benefits because they end up spending management and Board time on the grant-related issues). It was

noted that the current consultant for BACWA grant administration is Avila and Associates.

- The CC agreed to revisit this issue after the release of the draft guidelines by DWR. It was also noted that a Joint-Powers Authority (JPA) option is still an option, and it may be reviewed again with the BACWA or SFEP/ABAG option when the draft guidelines are released, and future activities are clearer.
- Nadine Hitchcock suggested that a matrix showing advantages and disadvantages of a JPA vs an existing entity (e.g. BACWA or SFEP/ABAG) managing the grant be developed. She noted that in the case of a JPA, governance issues may arise and have to be dealt with, and there may be additional laws that need to be followed. Carl Morrison forwarded an example JPA agreement from CABY to members of the CC for reference.

5. Announcements

- The next CC meeting is scheduled for December 7, 2009, from 1.00 pm – 3.00 pm at Room 2 at the Elihu Harris State Building. The BAWF will be having a combined November/December meeting on the same day in Room 2 before the CC meeting.
- Agenda items for the next CC meeting include:
 - i. Plan Update – climate change
 - ii. Development of Planning grant and scope (Melanie Denninger)
 - iii. Presentation on Joint Policy Committee and Climate Change (Jennifer Krebs to talk to potential speaker-Ted Droettboom)

**Proposition 50 Chapter 8
Integrated Regional Water Management
Grant Program Draft
Supplemental Funding Guidelines
And Proposal Solicitation Package
November 2009**



The Resources Agency
Department of Water Resources
Division of Integrated Regional Water Management

I. INTRODUCTION

Proposition 50, the Water Security, Clean Drinking Water, Coastal and Beach Protection Act of 2002, was passed by California voters in November 2002 and authorized the Legislature to appropriate \$500 million for Integrated Regional Water Management (IRWM). The intent of the IRWM Grant Program is to encourage integrated regional strategies for management of water resources and to provide funding for projects that protect communities from drought, protect and improve water quality, and improve local water security by reducing dependence on imported water. The Department of Water Resources (DWR) and State Water Resources Control Board (SWRCB) jointly administer the Proposition IRWM Grant Program.

The Proposition 50 IRWM Grant Program included two separate grant types - planning and implementation grants. DWR and the SWRCB awarded funds for both types of grants in two grant funding cycles. Total funds awarded can be found on the DWR website.

DWR has approximately \$7.4 million in funding for the Proposition 50 IRWM Implementation Grant Program. As a result, an abbreviated proposal solicitation package (PSP) is being issued to allow active Grantees who, under the Proposition 50 IRWM Implementation Grant program were partially funded, to compete for this supplemental grant funding. These Grantees successfully competed in prior grant solicitation. However, their funding requests were only partially met due to limitations on the available funds. This grant solicitation is targeting these successful grant applicants in an effort to partially fulfill their original grant request.

A maximum award of \$3.7 million will be available to existing, partially-funded Grantees.

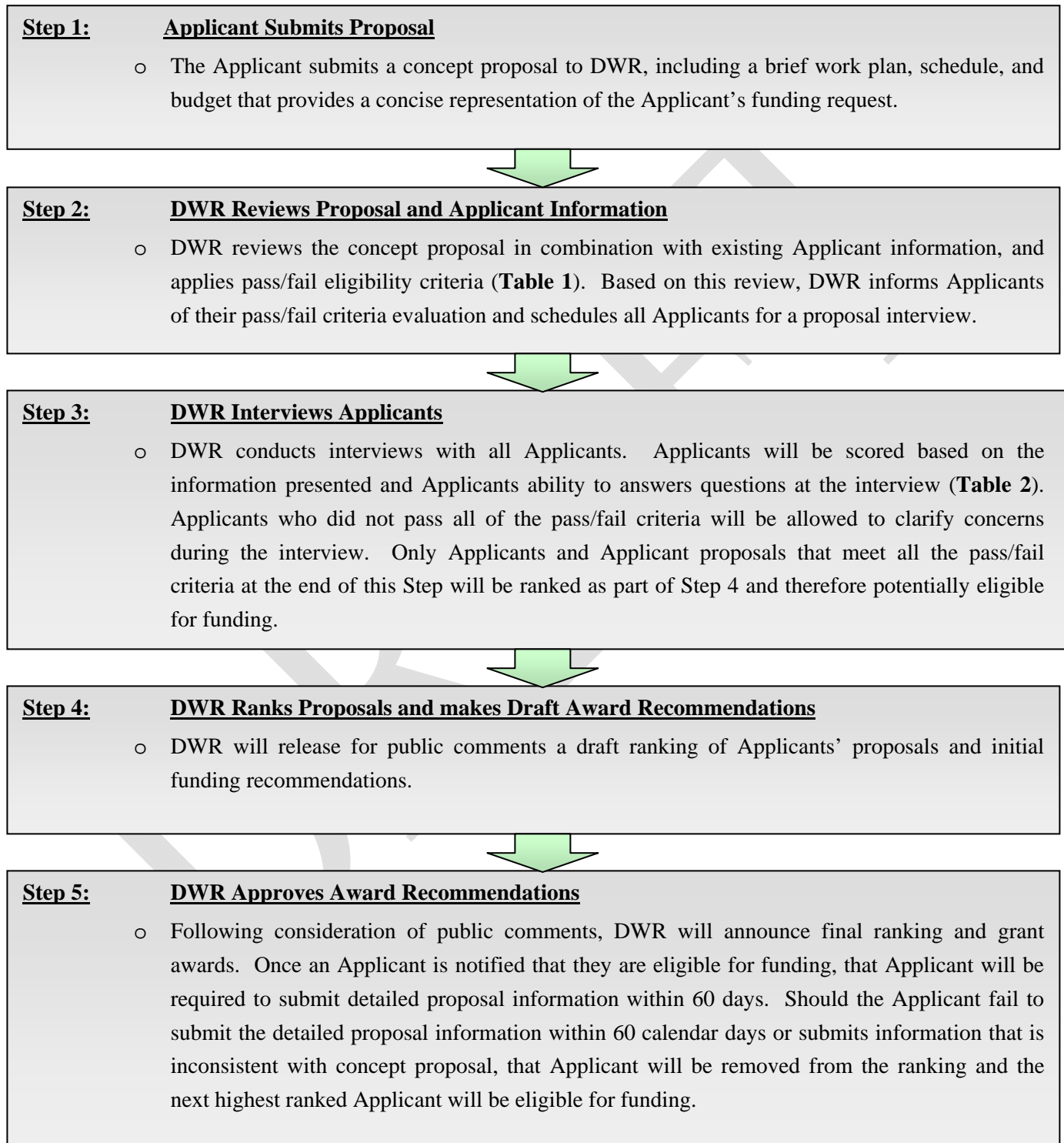
DWR has developed an abbreviated review and award process for this supplemental funding for the following reasons:

- ◆ The grant candidate pool is limited to the partially-funded Implementation grantees
- ◆ The available funding is limited
- ◆ A desire to minimize the applicant's and DWR's administrative burden while maintaining a competitive grant program that ensures wise investments of State grant funds.

This process consists of five (5) steps which are illustrated in **Figure 1**. The specific detailed requirements and process necessary to complete these steps is described within chapter II through V of this PSP. It should be noted that "proposal" refers to a project or suite of projects and actions that are proposed for funding.

FIGURE 1**Supplemental Funding Review and Award Process Flow Chart**

The following flow chart provides a visual illustration of the review and award process:



II. Requirements

A. EXISTING PROPOSITION 50 REQUIREMENTS

Under the existing Proposition 50 program there were both Round 1 and Round 2 Guidelines. However, For this submission to be eligible for funding, proposal applications must be prepared in compliance with the existing DWR and SWRCB *Proposition 50 Chapter 8 Integrated Regional Water Management Grant Program Guidelines Proposal Solicitation Packages Round 2 (June 2007)*. For this reason, the Applicant is encouraged to read through these documents carefully. The documents may be found at:

http://www.water.ca.gov/irwm/docs/prop50/round2/guidelinesp/Round_2_Guidelines_060107_Final.pdf

B. SUPPLEMENTAL ELIGIBILITY FUNDING PSP REQUIREMENTS

In addition to the guidelines and requirements outlined within the above referenced document, proposals must meet the following requirements to be eligible for supplemental funding. In the event of differences the requirements of this document supersede those contained in *Proposition 50 Chapter 8 Integrated Regional Water Management Grant Program Guidelines Proposal Solicitation Packages Round 2 (June 2007)* documents.

Eligibility Requirements

Eligible Applicant - Only partially funded Proposition 50 IRWM Implementation Grant Rounds 1 or 2 Grantee recipients are eligible to receive funding. The Grantee's funding agency (i.e. DWR or SWRCB) does not affect eligibility.

Eligible Proposals – Proposals must either be projects not already funded by the existing IRWM Implementation grant or a definitive new phase of a project that is currently included in the IRWM Implementation grant agreement. A new project or new phase of an existing project is defined as:

- ◆ A project that was not submitted in either the Proposition 50 IRWM Implementation Grant Rounds 1 or 2 application but is included in the relevant IRWM plan,
- ◆ A completely distinct or separate phase of a project that was awarded as part of the Proposition 50 IRWM Implementation Grant Round 1 or 2 grant agreements, or
- ◆ A project that was included as part of the Proposition 50 IRWM Implementation Grant Round 1 or 2 application but, was not included in the grant agreement due to partial fund.

Project Types - Eligible project elements are defined in Section III C of *Proposition 50 Chapter 8 Integrated Regional Water Management Grant Program Guidelines Solicitation Packages Round 2 (June 2007)*.

Grant Agreement Compliance – Eligible Applicants must have executed an IRWM Implementation Grant Agreement with the funding agency, either DWR or SWRCB, and must be in compliance with all terms and conditions of that agreement, including routine reporting requirements.

Groundwater Monitoring - On November 6, 2009, Senate Bill 6 (SBx7-6) was enacted. SBx7-6 revised CWC section 10920 *et seq.* and established a groundwater monitoring program designed to monitor and report groundwater elevations in all or part of a basin or subbasin. These new requirements also limit counties and various entities (CWC Section 10927.(a)-(d), inclusive) ability to receive state grants or loans in the event that DWR is required to perform groundwater monitoring functions pursuant to CWC 10933.5.

Monitoring and Data Submittal Requirements - CWC Section 10927 requires various entities, including local agencies that are managing all or part of a groundwater basin pursuant to CWC 10750, to assume responsibilities for groundwater elevation monitoring and reporting, as required by CWC Section 10920 *et seq.*

For these reasons, the Applicant must implement these newly enacted groundwater monitoring and data submittal requirements to be eligible for supplemental funding.

Funding Requirements

Maximum Funding Amount –The maximum grant amount is \$3.7 million.

Funding Match - The Applicant is required to provide a funding match. All funding match requirements must be consistent with the DWR and SWRCB prepared *Proposition 50 Chapter 8 Integrated Regional Water Management Grant Program Guidelines (June 2007)*. As such, the required minimum funding match for supplemental funding is 10 percent of the total proposal costs.

III. Application Preparation and Interview

The concept proposal, the written portion of the application and interview, consists of three elements.

1. A general proposal summary and agency contact information. The Applicant must submit this information completing **Attachment A**. This includes a statement that all required submittals to DWR and the SWRCB starting from the date of the existing Proposition 50 Implementation Grant commitment letter have been submitted as stipulated in the Grant Agreement and that these conditions were met within the required timeframe. Under the terms of the Applicants existing Grant Agreement, once the Grant Agreement has been executed, Grantees are required to submit regular reports quarterly. If these requirements have not been met, any outstanding reporting and/or contracting requirements must be delivered to DWR and SWRCB prior to the application due date in order to pass this criterion.
2. A general description of the proposal which the Applicant must provide in the format described in this chapter.
3. The proposal interview will not exceed one hour and consists of two elements.
 - ◆ A presentation which includes an overview of the proposal, work plan, schedule, budget, and an in depth discussion of:
 - the benefits and feasibility
 - the needs and consequences
 - ◆ Answering questions related to benefits and feasibility, needs and consequences of the proposal, as well as questions unique to the written application or presentation. An explanation (if applicable) of the Applicants position on failed pass/fail criteria.

A. CONCEPT PROJECT PROPOSAL - WRITTEN APPLICATION

The application details summarized above must be received together (not piecemeal), at or before the requested submittal date and time as described in chapter V.

Proposal Specifics

Applicants must submit the specifics of the proposal as outlined within the following section descriptions. The descriptions should be organized by section and topic as follows.

Section 1 Work Plan

Provide a conceptual or generalized work plan description of the proposal, including needed facilities and their location, the area covered, and the goals of the proposal. Generally describe how the proposal is consistent with the goals and objectives of the IRWM plan. If multiple projects or project phases exist, include a conceptual or generalized work plan with multiple tasks, respectively. The work plan must match the schedule and budget. The work plan must be limited to 5 pages, not including maps.

Elements to provide within a proposal work plan include:

- ◆ Scope of the proposal including, as appropriate, maps of agency area and proposal area;
- ◆ Specific purpose, goals, and objectives of the proposal;
- ◆ Work items to be performed under each task of the proposal;
- ◆ Project deliverables for assessing progress and accomplishments of individual projects.

Section 2 Schedule

Provide a proposal schedule that clearly illustrates the sequence and timing for the proposal starting from grant award to proposal completion. Label tasks that are on the critical path. Assume a start date of, **<DATE>**, and indicate an anticipated completion date. The schedule must match the work plan and budget.

Section 3 Budget

Provide a budget using **Attachment B**, Example Program Budget Form that shows the current dollar estimate for the proposal. If multiple projects are included, a summary budget (roll-up) must be completed and clearly marked as such. Document that local cost share is available to allow the proposal to proceed. The budget tasks must match those of the work plan and schedule.

B. PROPOSAL INTERVIEW

The one hour proposal interview will allow the Applicants to present and discuss their proposal to DWR/SWRCB. Presentations should be concise and organized to effectively convey the requested information. The interview process will consist of a presentation and a question and answer period as described below. DWR will provide a computer and projector for Applicants that desire to use PowerPoint as a presentation aid.

Concept Proposal Presentation

The Applicants shall discuss the following components of the concept proposal.

- ◆ Component 1A (Work Plan, Budget, and Schedule) – Applicants will provide an overview of the proposal and the associated work plan, schedule, and budget. Applicants will also describe how this proposal was identified and elevated by the Regional Water Management Group (RWMG) as part of the IRWM planning process.

- ◆ Component 1B (Proposal Benefits and Feasibility) – Applicants will provide a description of the proposals benefits to the IRWM region and the feasibility of the proposal. They will describe the benefits and any changes to the proposal or other conditions that will increase or decrease the benefits to the IRWM region. This includes the magnitude and breadth of proposal benefits, including water supply reliability, water quality, environmental, and/or other benefits.

Applicant will also discuss how the proposal is technically feasible. The description will focus on the level of technical complexity of the proposal, how technical feasibility was evaluated during the planning phase of development, and how the RWMG and the Applicant plan to ensure that the proposal works and/or provides the proposal benefit as envisioned for the integrated region.

- ◆ Component 1C (Need and Consequences) – Applicants will provide an overview of the proposal funding need and consequences. They will describe the IRWM region’s need for the proposal and how the proposal will meet the goals and objectives of the IRWM plan. They will describe the consequences if funds are not awarded. They will also describe how receipt of grant funding will clearly meet recognized needs and conversely if funding is not received, how this would adversely impact the IRWM region.

Question and Answer

After the presentation is given, DWR/SWRCB staff will ask questions relating to both the written and oral portions of the proposal, and the status of the IRWM region’s existing Proposition 50 IRWM Implementation grant. Applicants will explain (if applicable) their position on failed pass/fail criteria.

IV. Review Process

This section provides information relating to the application review process for this supplemental funding PSP. Applications will be screened based on pass/fail eligibility and completeness criteria and then ranked based on scored criteria. It is important that the Applicant understand and follow this chapter to ensure their proposal meets the criteria.

A. EVALUATION FACTORS

Pass/Fail Criteria

Review will initially consist of an evaluation based on pass/fail criteria. The application must pass all of the pass/fail criteria outlined in **Table 1** to be ranked and ultimately eligible.

Scored Criteria

Applicants will be scored based on the information presented and Applicants ability to answers questions at the interview. Applicants who did not pass all of the pass/fail criteria will be allowed to explain their position during the interview. The presentation will be scored based on criteria as outlined in **Table 2**. Scores will be assessed by a panel consisting of a minimum of three reviewers consisting of DWR and SWRCB staff/management.

TABLE 1
WRITTEN APPLICATION
SCORING CRITERIA

Section	PASS FAIL CRITERIA	Range of Points Possible	Weighting Factor	Maximum Score
(a)	Is the Applicant one of the successful Proposition 50 IRWM Implementation Grant Rounds 1 and 2 partially funded Grantee recipients whose supplemental funding request and existing Proposition 50 Implementation Award Grant amount is \$25 million or less?	NA	NA	Pass/ Fail
(b)	<i>Does the proposal meet all existing DWR and SWRCB prepared Proposition 50 Chapter 8 Integrated Regional Water Management Grant Program Guidelines (June 2007), guidelines and requirements unless otherwise specified within this PSP?</i>	NA	NA	Pass/ Fail
(c)	<i>Does the Applicant have an existing Proposition 50 executed contract?</i>	NA	NA	Pass/ Fail
(d)	<i>Has the Applicant complied with all the requirements of the existing Proposition 50 implementation agreements, including reporting requirements?</i>	NA	NA	Pass/ Fail
(e)	<i>Has the Applicant clearly demonstrated a minimum funding match requirement of 10 percent of the total proposal costs?</i>	NA	NA	Pass/ Fail
(f)	Is this a new project (not previously awarded) or a completely distinct or separate phase of an existing project that was awarded funds or a project that was included as part of the Proposition 50 IRWM Implementation Grant Round 1 or 2 application but, was not included in the grant agreement due to partial funding?	NA	NA	Pass/ Fail
(g)	Attachment A: <i>Did the Applicant submit the General Proposal Summary and Agency Contact Information as requested in Attachment A?</i>	NA	NA	Pass/ Fail
(h)	Proposal Work Plan: Did the Applicant submit a Proposal Work Plan that adequately described the scope, purpose, goals, objectives, work items, tasks, and deliverables as described in the work plan instructions?	NA	NA	Pass/ Fail
(i)	Proposal Schedule: <i>Did the Applicant submit a schedule that includes a reasonable timeline with a project start date <DATE>, and a proposed end date?</i>	NA	NA	Pass/ Fail
(j)	Proposal Budget: <i>Did the Applicant submit a budget that presented all of the work tasks identified in the proposal work plan and schedule as well as the Applicants and DWR's share of the total costs?</i>	NA	NA	Pass/ Fail

**TABLE 2
INTERVIEW
SCORING CRITERIA AND STANDARDS**

Element	SCORING CRITERIA	Weighting Factor	Range of Points Possible	Score	Scoring Standards
<i>Scoring will be based on the scoring standards provided.</i>					
1a	Concept Project Proposal Overview: Did the presentation provide a clear and concise overview of the proposal that included a proposal description, the work plan, schedule, budget, and IRWM planning process? Were graphics and illustrations provided that clearly support presentation material?	1	1-5	5	The presentation was clear, concise, and provided an excellent overview of the proposal description, the work plan, schedule, budget, and IRWM planning process. Graphics and illustrations were provided that clearly supported presentation material. The proposal benefits and feasibility, and needs and consequences were thoroughly covered.
				4	The presentation was clear, concise, and provided a good overview of the proposal description, the work plan, schedule, budget, and IRWM planning process. However, the Graphics and illustrations only partially supported presentation material or were at times unclear. The proposal benefits and feasibility, and needs and consequences were covered.
				3	The presentation was clear and concise, covered most, but not all of the topics that were requested and the graphics and illustrations only partially supported presentation material. The proposal benefits and feasibility, and needs and consequences were generally covered.
				2	The presentation was clear and concise, covered some of the topics requested and the graphics and illustrations only partially supported presentation material. The proposal benefits and feasibility, and needs and consequences were covered but still need clarification to fully understand the proposal.
				1	The presentation was not clear and concise, covered some of the topics requested and the graphics and illustrations only partially supported presentation material. The proposal benefits and feasibility, and needs and consequences were covered but still need clarification to fully understand the proposal.
1b	Benefit and Technical Feasibility: Are the proposal benefits to the IRWM region clearly described in sufficient detail? Does this description include the magnitude and breadth of the proposal benefits?	3	1-5	5	Proposal benefits were clearly described. Benefit is large in magnitude and breadth and clearly improves water supply, water quality, and or environment for the IRWM region and/or disadvantaged community (DAC). Feasibility was clearly explained. Proposal is clearly feasible and substantiated evidence was provided.
				4	Proposal benefits were clearly described. Benefit is fairly large in magnitude and breadth (or affects a DAC) and clearly improves water supply, water quality, and or environment for the IRWM region. Feasibility was clearly explained. Proposal is clearly feasible but all evidence may not have been adequately substantiated.

Element	SCORING CRITERIA	Weighting Factor	Range of Points Possible	Score	Scoring Standards
	<p>Does the description of feasibility demonstrate the level of technical complexity of the proposal and that the proposal is technically feasible?</p> <p>Has the Applicant sufficiently analyzed technical feasibility during the planning phase of proposal development?</p>			3	Proposal benefits were clearly described. Benefit is medium in magnitude and breadth and clearly improves water supply, water quality, and or environment for the IRWM region. Feasibility was explained and seems reasonable, but no substantiating evidence was provided.
				2	Proposal benefits were clearly described. Benefit is small in magnitude and breadth but does improve water supply, water quality, and or environment for the IRWM region. Feasibility was explained and seems reasonable, but only limited substantiating evidence was provided.
				1	Proposal benefits were not clearly defined. Benefit scale is small in magnitude and breadth and it is not clear that it improves water supply, water quality, and or environment for the IRWM region. Feasibility was not clearly explained or feasibility is in question and may need additional clarification.
1c	<p>Need and Consequences. Does the description clearly describe that receiving grant funds will meet a clearly recognized need(s) within the IRWM region?</p> <p>Does the description clearly describe that not receiving the grant funds will adversely impact the IRWM region?</p>	3	1-5	5	The need for the proposal was clearly explained. Urgency is high and the IRWM region is clearly in need for proposal completion. Consequences were clearly explained. Consequences of not receiving grant funds will be devastating for the IRWM region or DAC.
				4	The need for the proposal was clearly explained. Urgency is moderate and the IRWM region is in need for proposal completion. Consequences were clearly explained. Consequences of not receiving grant funds will place the IRWM region in an ever worsening position.
				3	The need for the proposal was clearly explained. Urgency is moderate and the IRWM region may be in need. Consequences were clearly explained. Consequences of not receiving grant funds will at worse, maintain the status quo.
				2	The need for the proposal was clearly explained. Urgency is minimal, but the proposal will meet a current or future need for the IRWM region. Consequences were clearly explained. Consequences of not receiving grant funds will not adversely affect the IRWM region.
				1	The need for the proposal was not clearly explained or has minimal urgency and won't affect the IRWM region significantly. Consequences may not have been clearly explained. Consequences of not receiving grant funds will not significantly affect the IRWM region.
2	<p>Question and Answers: Questions will be asked by the review team and will relate to the benefits and feasibility as well as the needs and consequences sections of the proposal.</p>	5	1-3	3	The answers were on point, clear, and adequately described.
				2	The answers were only partially on point, slightly clear, and/or not completely described.
				1	The answers were not on point, unclear, and/or inadequately described.
Total Range of Points Possible			12 to 50		

V Submittal Instructions

This chapter provides instructions for submitting both the concept proposal and the detailed submittal for awardees. Applicants are reminded that once the request has been submitted to DWR, any privacy rights as well as other confidentiality protections afforded by law with respect to the request package will be waived.

A. CONCEPT PROJECT PROPOSAL – WRITTEN APPLICATION

Section 1: What to Submit

Concept Proposal - Submit two (2) hard copy submittals and one (1) CD including a compiled PDF and a word document (preferably in MS WORD format) of the original application of the following items:

- ◆ A completed General Proposal Summary and Agency Contact Information Attachment (**Attachment A**), and
- ◆ The remaining application material outlined by section description:
 - Section 1 - Work Plan
 - Section 2 - Schedule
 - Section 3 - Budget
- ◆ At time of interview, copy of presentation slides.

Detailed Application Instruction – Applicants that are selected to receive grant funding must submit detailed proposal information as described with **Attachment C**.

Section 2: How to Submit

The completed application must be submitted to DWR no later than 5:00 p.m. on **<Date>** to the appropriate address listed below. Incomplete requests will not be reviewed or considered for funding. Questions as to the content or information requested should be directed to Mr. Trevor Joseph, DWR, at (916) 651-9218 (tjoseph@water.ca.gov).

By U. S. mail:

California Department of Water Resources
Division of IRWM
Financial Assistance Branch
Post Office Box 942836
Sacramento, California 94236-0001
Attn: Trevor Joseph

Or overnight courier:

California Department of Water Resources
Division of IRWM
Financial Assistance Branch
1416 Ninth Street, Room 338
Sacramento, California 95814
Attn: Trevor Joseph

Or hand-deliver:

California Department of Water Resources
901 P Street, Guard Station
Sacramento, California 95814
Attn: Trevor Joseph

B. SCHEDULE

The schedule below shows the timeline for this process through final approval of the supplemental funding awards. Some of the events are tentative (shown in italics) and changes may be required and will be posted at the following website

<http://www.grantsloans.water.ca.gov/grants/assistance.cfm>

Request for Additional Funding Process and Schedule	
Milestone or Activity	Schedule
Released “DRAFT - Supplemental Funding PSP” for current Proposition 50 Implementation Grantees.	<Date>
DWR conducts Supplemental Funding Proposition 50 PSP Public Comment Meeting Northern California Cal/EPA Headquarters Sierra Hearing Room 1001 I St. Sacramento, CA 95812 Time – 1:00p.m. - 3:00p.m. This meeting will be web broadcast for Internet access at: http://www.calepa.ca.gov/broadcast During this meeting, questions or comments may be e-mailed to: Dfa_grants@waterboards.ca.gov	<January 5, 2010>
Southern California Irvine Ranch Water District Duck Club 15600 Sand Canyon Avenue Irvine, CA 92618 Time – 1:00p.m. – 3:00p.m.	<January 7, 2010>
FINAL - Supplemental Funding PSP Released	<Date>
Proposition 50 Implementation Supplemental Funding application must be submitted to DWR by 5:00 p.m. Late submittals will not be reviewed or considered for funding.	<21 calendar days later>
Applicant Interviews	<7-13 work days later>
DWR/SWRCB ranks proposals and makes draft award recommendation for public comment	<5 work days later>
Public meeting to discuss Draft Award Recommendations	<Date>
Public Comments Due to DWR	10 calendar days later
DWR announces final rankings and grant awards.	<20 work days later>
Awardees detailed proposal application due	<60 calendar days later>

Attachment A General Proposal Summary and Agency Contact Information

Proposal Title:		
Previous Proposition 50 Implementation Grant Agreement Number:		
Proposed DWR Grant Amount/%DWR Grant		
Grantee Cost Share/% Cost Share:		
Total Proposal Budget (total capital costs):		
Briefly Summarize Proposal Work Plan (i.e. Provide Brief Proposal Description):		
Project Start Date:		Anticipated Project Completion Date:
Provide Statement on Existing Proposition 50 Reporting Requirement Consistency:		
Briefly Summarize Proposal Benefit(s) and Feasibility:		
Summarized need for funding and consequences if funds not awarded:		
Project Director:		
Phone Number:		
Facsimile Number:		
E-Mail:		
Organization Address:		

Attachment B Example Proposal Budget Form

Name of Applicant: _____
 Previous Grant Agreement No: _____

% DWR Grant _____
 % Cost Share _____
 Total Proposal Amount _____

PROPOSAL BUDGET				
Project(s) Name	Project Total Amount	Proposed DWR Grant Amount	Cost Share	Other Applicable Funding (if any)
X				
Y				
Totals				

PROJECT(S) BUDGET					
Project X	Task Name	Task Amount	Proposed DWR Grant Amount	Cost Share	Other Applicable Funding (if any)
	Total				
Project Y					
	Total				

NOTE: If work tasks exceed the number of rows permitted under applicable table, insert additional pages as necessary.

Attachment C

Detailed Proposal Application Instructions

(For Future DWR Contacted Awardees Only)

Attention - This section is for those Applicants that receive grant awards.

Awardees will be given sixty (60) calendar days to provide a detailed submittal covering the work plan, schedule, budget, and other applicable items as identified below. Failure to provide the required information as requested within this time period will result in Awardees disqualification and allow the subsequent ranked Applicant to become eligible.

Section 1: What to Submit

Grantees are required to submit:

◆ **Work Plan.**

The Work Plan shall be submitted in accordance with Proposition 50 Chapter 8 Grant Program Guidelines pg 33 and Exhibit 1 on pg 42.

◆ **Proposal Schedule**

The Proposal Schedule shall be submitted in accordance with Proposition 50 Chapter 8 Grant Program Guidelines pg 34.

◆ **Proposal Budget**

The Proposal Budget shall be submitted in accordance with Proposition 50 Chapter 8 Grant Program Guidelines pg 33 and Exhibit 2 on pg 44.

◆ **Modification of River or Stream Channel (If Applicable)**

This section shall be provided for only if applicable. It shall be in accordance with Proposition 50 Chapter 8 Grant Program Guidelines pg 36.

◆ **CALFED ROD Consistency (If Applicable)**

This section shall be provided for only if applicable. It shall be in accordance with Proposition 50 Chapter 8 Grant Program Guidelines pg 36.

◆ **Letters of Support or Opposition (If Applicable)**

This section shall be provided for only if applicable. It shall be in accordance with Proposition 50 Chapter 8 Grant Program Guidelines pg 36.

◆ **Request For Waiver or Reduction of Funding Match (If Applicable)**

This section shall be provided for only if applicable. It shall be in accordance with Proposition 50 Chapter 8 Grant Program Guidelines pg 37.

◆ **Authorizing Documentation - Resolution**

This section shall be provided for. It shall be in accordance with Proposition 50 Chapter 8 Grant Program Guidelines pg 31.

Section 2: How to Submit

The Detailed Submittal shall be in both paper and digital formats. Submit two (2) hard copy submittals and one (1) CD including a compiled PDF and a word document (preferably in MS WORD format) of the above information. Submit to the same addresses that were used for the Concept Proposal.

Applicant questions as to the content or information requested should be directed to Mr. Trevor Joseph, DWR, at (916) 651-9218 (tjoseph@water.ca.gov).

DRAFT



Announcement

December 1, 2009

Contacts:

Trevor Joseph, Financial Assistance Branch	(916) 651-9218
Jerry Snow, Financial Assistance Branch	(916) 651-9264
Ted Thomas, Information Officer	(916) 653-9712

DWR Announces Workshops to Receive Public Input on Draft Funding Guidelines and Proposal Solicitation Packages for Local Groundwater Assistance and Proposition 50 Supplemental Funding Programs

Two Public Meetings Scheduled

SACRAMENTO –The Department of Water Resources (DWR) has scheduled two workshops to solicit comments on the Draft Guidelines and Proposal Solicitation Packages (PSP) prepared for the Local Groundwater Assistance (LGA) and the Proposition 50 Supplemental Integrated Regional Water Management (IRWM) funding.

LGA GRANT PROGRAM

LGA grants provide local public agencies with up to \$250,000 to conduct groundwater studies or to carry out groundwater monitoring and management activities. Approximately \$4.7 million in funding from Proposition 84 is available for the fiscal year 2009-2010 LGA Grant Program. Priority for Proposition 84 LGA grant funding will be given to local public agencies that have adopted a Groundwater Management Plan and demonstrate collaboration with other agencies in the management of a groundwater basin.

SUPPLEMENTAL IRWM FUNDING

The Proposition 50 IRWM grant program provides funding for projects that protect communities from drought, protect and improve water quality, and reduces local dependence on imported water. DWR has approximately \$7.4 million in funding to supplement prior Proposition 50 IRWM implementation grants. Only those grantees who, under prior cycles of the Proposition 50 IRWM implementation grant program, received partial grant funding will have an opportunity to compete for this supplemental grant funding.

DWR is presenting information on the Draft Guidelines and PSPs for each grant program at workshops to be held on January 5 and 7, 2010 in Sacramento and Irvine, respectively. The meeting date, time, and location for the two workshops are provided below. Each workshop will be broken into two sessions. The presentation and public comment period for the LGA Draft Guidelines and PSP will be from 10:00 am to 12:00 noon; while the presentation and public comment for the Proposition 50 Supplemental IRWM Draft Guidelines and PSP will be from 1:00 pm to 3:00 pm.

January 5, 2010 10:00 am – 3:00 pm

California EPA Building, Sierra Hearing Room
1001 I Street
Sacramento, CA 95814

Webcast: <http://www.calepa.ca.gov/broadcast/> e-mail questions or comments during the webcast to DWR_IRWM@water.ca.gov

January 7, 2010 10:00 am – 3:00 pm

Irvine Ranch Water District
Duck Club
15600 Sand Canyon Avenue
Irvine, CA 92618

It is not necessary to register to attend these meetings. The Draft Proposition 84 LGA and Proposition 50 Supplemental Funding IRWM Guidelines and PSPs will be posted on the following DWR websites by December 4, 2010:

<http://www.water.ca.gov/lgagrnt/>

http://www.water.ca.gov/irwm/integregio_implementation.cfm

For each program, oral and written comments on the Draft Guidelines and PSPs will be accepted at the workshops and the final submittal date for written comments is January 12, 2010 by 5:00 p.m. To submit comments on the draft documents you can send an e-mail to DWR_IRWM@water.ca.gov, or mail them to DWR, ATTN: Trevor Joseph, Div. IRWM, P.O. Box 942836, Sacramento, CA 94236-0002, or drop them off at the Lobby, 901 P Street, Sacramento, CA 95814, ATTN: Trevor Joseph.

For more information on the LGA contact Jerry Snow at (916) 651-9264. For the Proposition 50 Supplemental IRWM grant program workshops, contact Trevor Joseph at (916) 651-9218.

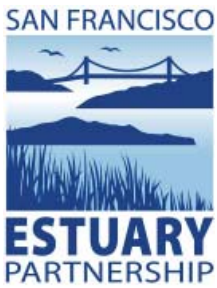
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The Department of Water Resources operates and maintains the State Water Project, provides dam safety and flood control and inspection services, assists local water districts in water management and water conservation planning, and plans for future statewide water needs.

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Contact the DWR Public Affairs Office for more information about DWR activities.



DELTA & CALIFORNIA WATER FORUM

Oakland Marriott at City Center (12th & Broadway)
Thursday, December 10, 2009
9:00 am to 3:15 pm

New Delta & California Water Legislation: How will the Bay Area be affected?

8:45 am Coffee

9:00 am Welcome – *Jerry Kay – Kay Productions*

State of the Delta

Biological health: *Bruce Herbold – Fish Biologist, US EPA*

Infrastructure: *Ellen Hanak – Senior Fellow, Public Policy Institute of California*

Q & A

10:15 am What the Health of the Delta Means to the Bay Region

Bay Area Concerns Related to the Delta – *Peter Gleick – President, Pacific Institute*

Sea Level Rise in the Delta and the Bay – *Will Travis – Executive Director, BCDC*

The Bay Delta Conservation Plan: What it means and

who will implement it? – *Karla Nemeth – California Natural Resources Agency*

Q & A

11:30 am LUNCH - No Host

12:30 pm The New Water Management Legislation and 2010 Bond Proposal

Alf Brandt, Principal Consultant for the Assembly Committee for Water, Parks and Wildlife

Q & A

1:30 pm Response from Bay Area Constituencies to the New Legislation – *Moderator: Paul Rogers, San Jose Mercury News, Resources and Environmental Writer & Managing Editor, QUEST, KQED*

Panelists:

Jim Wunderman – President & CEO, Bay Area Council

Ezra Rapport – Deputy Executive Director, ABAG

Kate Poole, Senior Attorney – Natural Resources Defense Council

Randele Kanouse – Special Assistant, EBMUD

Jennifer Clary – Policy Analyst, Cleanwater Action

Jim Fiedler – Chief Operating Officer, Santa Clara Valley Water District

3:10 pm Wrap-Up: *Jerry Kay*

3:15 pm Adjourn