

# **FINAL**

## **SF Bay Area IRWMP Coordinating Committee**

December 15, 2008

1:00 to 3:00 p.m.

Elihu Harris State Office Building, **Room 10**, 1515 Clay Street, Oakland, CA

### **Agenda**

<b>No.</b>	<b>Item</b>	<b>Type</b>	<b>Lead</b>
1.	Roll Call of Appointed Functional Area Representatives	Action	Chair (Paul Helliker)
2.	Review Agreements/Action Items from 11/24/08 CC Meeting <ol style="list-style-type: none"><li>Discuss information from Tracy Hemmeter regarding Santa Cruz non-profit formation to manage Implementation grant.</li></ol>	Discussion	Chair (Paul Helliker); Tracy Hemmeter
3.	Discuss adding Projects to the IRWMP <ol style="list-style-type: none"><li>Review "process" developed last year.</li><li>Determine next steps to either implement or modify it.</li></ol>	Discussion	Chair (Paul Helliker)
4.	Report on Region Acceptance Process <ol style="list-style-type: none"><li>Report on progress on work that RMC will complete by Dec 25, 2008.</li><li>Discuss next steps scheduled for Jan 5, 2008 PnP meeting.</li><li>Recommendation regarding outreach with Tomales, Solano, Napa, and Contra Costa as soon as draft guidelines are released.</li></ol>	Information	PnP Committee
5.	Reach consensus on funding allocation options.	Action	Coordinating Committee
6.	Review "outline" and flow chart items for Local Project Selection Process Description.	Discussion	PnP Committee
7.	Discuss website development issues	Information	Mark Boucher
8.	Announcements	Information	All
9.	Agenda items and details for next IRWMP CC meeting	Information	Chair (Paul Helliker)

Attachments:

1. Notes from Nov 24 CC meeting and CC Decision Process document updated per 11/24 CC agreements
2. email from Tracy Hemmeter re: Santa Cruz nonprofit
3. Process for Adding Project to IRWMP (flow chart)
4. Notes from Dec 1 PnP meeting
5. updated "Funding Allocation Options"
6. background document for above
7. Local Project Selection Process Description – outline
8. Local Project Selection Process Description – flow chart
9. Final 2007 IRWMP Annual Report

# Attachment 1

**FINAL**

**Bay Area IRWMP Coordinating Committee**

Agreements and Action Items from November 24, 2008 Meeting

**1. Roll Call—Appointed FA representatives present**

<b>WS-WQ</b>	<b>WW-RW</b>	<b>FP-SW</b>	<b>Watershed</b>	<b>Other</b>
Brad Sherwood, SCWA; Jean Gardner (CCWD); Molly Petrick (SFPUC)	Brian Campbell, EBMUD; Paula Kehoe, SFPUC	Mark Boucher, CCCFCD; Terri Fashing (Marin County FC&SW)	Harry Seraydarian, NBWA; Jennifer Krebs, SFEP; Melanie Denninger, SCC	Paul Helliker, Chair, MMWD;

**Others present:**

Jennifer Clary (Clean Water Action)  
Pat Costello (City of Napa)  
Deborah Elliot (Napa County)  
Thomasin Grim (MMWD)  
Tracy Hemmeter (SCVWD)  
Mitch Avalon, CCCFCD;  
Dale Hopkins (SF Bay RWQCB)  
Carl Morrison (Morrison Assoc/SCWA, Z7, SCC)  
David Nesmith (Environmental Water Caucus, EWC)  
Elizabeth Patterson (Morrison & Associates)  
Dick Quigley (Zone 7 Water)  
Dave Richardson (RMC/CC)  
Ann Riley (SF Bay RWQCB)  
Joanne Siew (RMC)  
Jayne Strommer, DDSD  
Peter Vorster (The Bay Institute)  
Stan Williams (Stan Williams Consulting)

**2. Review agreements/action items from 10/27/08 meeting**

**Coordinating Committee Decision Process (Status Report)**

- a. Mitch Avalon provided comments from the BAFPAA on the updated CC Decision Process for the CC's consideration:
  - **Voting outside regular meetings** - Voting outside of regular meetings, whether by email or phonecall or special meeting, should have the same noticing requirements as a regular meeting. For example, a vote could not occur without 72 hours advance notice of the item and a description of the vote to be taken circulated to all CC members.
  - **Agenda development** - Agendas should be developed to communicate the desired outcome of the agenda item. All action items should be located in a separate action section. Every agenda item should begin with a verb, such as approve, report, discuss, etc. That helps to explain the Committee's responsibility under that item. Information and discussion items should also be placed in a separate section on the agenda.

- **Tie Votes** - A tie vote would result in a non vote. A tie vote would require the CC to work with the functional areas more to develop more alignment and work more towards a consensus. The Chair and Vice-Chair would not be allowed to break a tie vote. If an item before the CC is so divisive that it is an even vote, then we need to consider and deliberate more collectively to bring us closer together.
  - **Quorum Definition** - This should be discussed by the full CC, but BAFPAA believes the minimum quorum should be at least one member from each functional area.
  - The CC consented to all above comments and in addition, suggested that the agenda should include the name of the lead person on an action item, and that the minimum quorum should be at least one primary or alternate member from each functional area for voting and consensus decisions.
- b. Jennifer Clary questioned if geographic/regional diversity and equity was being ensured in the voting process through the functional area representatives. Paul Helliker noted that the geographic basis of the IRWMP region has been defined but agreed that there should be a generalized statement indicating that there will be geographical, environmental, and social equity in the decision process. Jennifer Clary indicated that she would send some relevant language pertaining to equity to Paul Helliker.

**Action Items:**

- 1) Jennifer Clary to send Paul Helliker example language for generalized statement on equity.
- 2) RMC to update the decision process document per the listed changes that the CC agreed to.

### 3. State Budget and Legislative Issues

#### **Information from DWR Workshop on IRWM/SWFM Grants and RAP Discussion**

- a. **DWR Workshop “takeaways”**- Carl Morrison provided a summary of main “takeaway” points from the Nov 19 DWR Prop 84/1E Workshop (Attachment A).
- b. **Grant Cap** – The CC confirmed that the proposed expedited 1/9<sup>th</sup> Grant Cap for the Bay Area was \$15 million. It was also noted that if the grant was competitive, then the Bay Area IRWMP might not receive the full \$15 million amount. Tracy Hemmeter indicated that it would be useful to get some indication of the minimum grant amount.
- c. **Drought Priority** – Melanie Denninger noted that the current expedited round of funding would place preference on drought projects.
- d. **Climate Change** – Tracy Hemmeter noted that the incorporation of Climate Change into future plan standards will only apply to future funding rounds, and not the current expedited round. The round for Planning grants (\$30 million) is expected sometime in Spring/Summer 2009.
- e. **Prop 1E SWFM funding for Seismic Strengthening** – Melanie Denninger pointed out that projects in the Bay Area could have important seismic components, but may not be able to measure up to seismic projects in the delta, which has been the major focus of the legislation, unless it involves a Disadvantaged Community (DAC).
- f. **Prop 1E**– The full funding amount for Prop 1E is \$300 million, of which 50% is currently allocated. Carl Morrison confirmed that Prop 1E projects should be included in the IRWMP.
- g. **Prop 84 Eligibility** – There are two more funding cycles ahead. Availability of funding is expected in 2010 at the earliest. According to SBxx1, eligible applicants for funding include local government agencies, and non-profit organizations which can show they are affiliated with local agencies. Tracy Hemmeter pointed out that there have been non-

profits formed for the purpose of administering grants (JPAs – e.g. the Community Foundation in the Northern Santa Cruz IRWMP). The advantage of forming non-profits is that they can be more efficient to manage and operate, and have fewer liability issues, since they have a separate organizational (and financial) structure from the agency. Tracy Hemmeter will send out more information to the CC about the Community Foundation and Santa Cruz County's experience.

- h. **Eligible Projects** – These will be projects that are in the IRWMP at the time when the application is submitted. It will not be limited to projects that were included in the IRWMP as of September 2008, assuming that the projects are added in accordance with the procedures outlined in the IRWMP.
- i. **Funding for Implementation** – Jennifer Krebs mentioned that applications for implementation funding should build on the project's current funding approach and continue to build that case that got it funded in the first place. The application for implementation funding needs to be related to what funding has been allocated to the project so far to avoid concerns about double dipping.
- j. **Comments to DWR** – DWR is currently accepting comments on the Prop 1E and Prop 84 funding process.
- k. **Economic Stimulus for Infrastructure Projects** – Elizabeth Patterson indicated that as part of the Governor's Executive Order, there could be funding mechanisms set up to accelerate certain infrastructure projects ("to get them on the ground quicker"), and that more criteria and standards will be available in the next phase.

**Action Items:**

- 1) Tracy Hemmeter to circulate information to the CC on the formation of non-profits (e.g. the Community Foundation) for the administering of grants (*please see attachment*)

**4. Region Acceptance Process**

- a. Carl Morrison mentioned based on information from DWR sources that the RAP needs to be taken very seriously because if DWR was not satisfied with the Region's story for the RAP for the current funding cycle, then the Region's chances to access funding would be delayed to the next funding cycle.
- b. The CC noted that the local project selection and related decision-making process was not well-covered in the DWR workshops. Based on competitive requirements under Prop 84, it appears that the local project selection may be expected to go through a competitive process. The CC agreed that this is an area that needs to be developed for the Bay Area Region and explained to interested parties. The CC would notify DWR that it is ready for DWR's review of the local project selection process once input is obtained from the Functional Area groups.
- c. Elizabeth Patterson noted that water portfolios are now beginning to expand, and there has been a growing emphasis on demonstrating self-sufficiency in water supply in the legislation. It would be advantageous for Bay Area IRWMP projects to include or highlight the self-sufficiency components/benefits (e.g. water conservation) in the project applications. Peter Vorster provided examples of graywater use (expanded to a regional level) and use of non-traditional groundwater resources as being potential self-sufficiency alternatives.
- d. Tracy Hemmeter agreed that self-sufficiency was an important issue to consider in project applications for future funding rounds, but her understanding for the expedited round was that DWR is focusing mainly on whether the IRWMP is set up to accomplish the evaluation of self-sufficiency and other factors over the long-term
- e. Jennifer Clary questioned on how projects are adopted in the short-term, and if there was a process set up for the addition of projects (local and regional project selection). Thomasin Grim responded that the PnP developed and adopted a process a year ago, and will re-circulate that information to the CC.
- f. Melanie Denninger projected that the RAP review would occur in late February 2009, and projects applications to be due likely in June.

### **Subregional Process & Funding Allocation Approaches**

- Thomasin Grim announced that the PnP is continuing to formalize the sub-regional process, and is developing an outline for a hypothetical local project selection process. She proposed that the PnP continue work on the local project selection process.
- Mitch Avalon requested for the addition of one more funding allocation option: 50-50 distribution between area and population.
- Paul Helliker questioned the FA representatives if they would want to go through the local project selection process to make decisions on projects at this point given that the amount of funding is small relative to the work that still needs to be done to create the subregional/local project selection process. Since the subregional process affects the basic governance structure of the IRWM region and therefore the RAP, he proposed to leave out the subregional process from the RAP review with DWR.
- Elizabeth Patterson noted that projects do not need to go through the subregional process at this point, but that agreement among parties on the subregional process remains important in the context of the RAP. She added that the development of the subregional local project selection approach was to create a rationale for identifying regional projects and also to provide support to the RAP.
- Harry Seraydarian indicated that the ranking system that was developed in the subregion approach would be useful for project identification. He also noted that the CC should continue work on defining the local project selection process.
- To facilitate DWR's acceptance of the subregional approach and local project selection process, Jennifer Clary suggested that the CC could look into the 2007 IRWMP review comments that are related and address them first based on the subregional process work that has been done to date.
- Elizabeth Patterson noted that the DWR was very open-minded to including new concepts in the RAP. Carl Morrison added that DWR could be impressed by the inclusion of a subregional / local project selection process since it suggests that a comprehensive approach towards the RAP is being taken. He also added that DWR will determine who they will invite for the review.
- Carl Morrison reiterated that the Bay Area IRWMP region should continue outreach efforts with Tomales Bay, East County and Solano County and work towards solidifying the relationship before the RAP review with DWR.
- Paul Helliker indicated that this is in progress, but the focus would still be on the definition of the RAP. He suggested that the PnP continue finalizing the subregional process expeditiously. He also questioned if the PnP had time to develop project prioritization. Previously, projects were submitted to the IRWMP website and evaluated using the matrix (with qualitative and/or quantitative scores) in the IRWMP.
- Melanie Denninger indicated that the description of the subregion / local project selection process should be included in the RAP by late January, and be ready for a dry run review with Norm Shopay from the DWR..
- Paul Helliker asked for the Functional Area representatives to review and internally discuss the Funding Allocation Options and to prepare for a consensus decision in the next CC meeting.

### **Project Ranking and Preparation of Grant Proposals**

- a. Paul Helliker announced that the FAs should begin compiling projects in preparation for grant proposals and decide which projects to propose for the expedited round of funding (up to \$46 million available). He also noted the following:
  - Grant proposals may be prepared based on the language in SBxx1.

- The project addition process and decision-making process needs to be finalized.
  - Project proposals will have to be reviewed by the CC for the expedited round.
- b. The FAs reported on their current meeting status:
  - FP-SW FA will meet as soon as possible.
  - Watershed FA has not been meeting
  - WS-WQ FA has been meeting, but has not gone very far in terms of identifying projects.
  - WW-RW – no update.
- c. Jennifer Clary noted that she submitted several comments/suggestions with regards to project prioritization (especially on DACs) and she would like the CC to review and reconsider the comments/suggestions.

**Action Items:**

- 1) PnP to circulate Process for Adding Projects to IRWMP developed a year ago to CC for discussion at the next CC meeting.
- 2) PnP to update chart of Funding Allocation Options with 50-50 area-population allocation.
- 3) RMC to finalize CC Decision-making Process documentation.
- 4) FA's to discuss internally and prepare for consensus decision on Funding Allocation Options.
- 5) CC to provide feedback question to DWR on whether separate or combined applications are required for Prop 1E and Prop 84, and the rationale for their approach – *Carl Morrison confirmed post-CC meeting with Maria Pang (DWR) that even though there will be just 1 PSP, there will be only 1 application from a region for funding under both Prop 84 and Prop 1E - CC may still want to comment on this approach.*

**5. Agenda Items and Details for the next IRWMP CC Meeting**

- PnP Process for Adding Projects to IRWMP
- Funding Allocation Approaches (Discussion and Consensus Decision)
- Other updates from PnP meeting on December 1, 2008.

The next CC meeting is scheduled for Monday, December 15, 2008, from 1:00 pm – 3:00 pm in **Room 10** of the Elihu Harris State Building

**Attachments:**

A. Summary of “Takeaways” by Carl Morrison from the November 19 DWR Information Workshop on IRWM/SWFM Grants and Region Acceptance Process.

B. Email from Tracy Hemmeter on Santa Cruz IRWM Non-Profit that manages Northern Santa Cruz's IRWM Implementation Grant.

**DWR Prop 84/1E Workshop Takeaways**  
**Carl Morrison**  
**November 21, 2008**

These are just a few “takeaways” from the November 19 *DWR Information Workshop on IRWM/SWFM Grants and Region Acceptance Process*. Slides and other handouts may be found at [http://www.grantsloans.water.ca.gov/grants/irwm/integregio\\_general.cfm](http://www.grantsloans.water.ca.gov/grants/irwm/integregio_general.cfm).

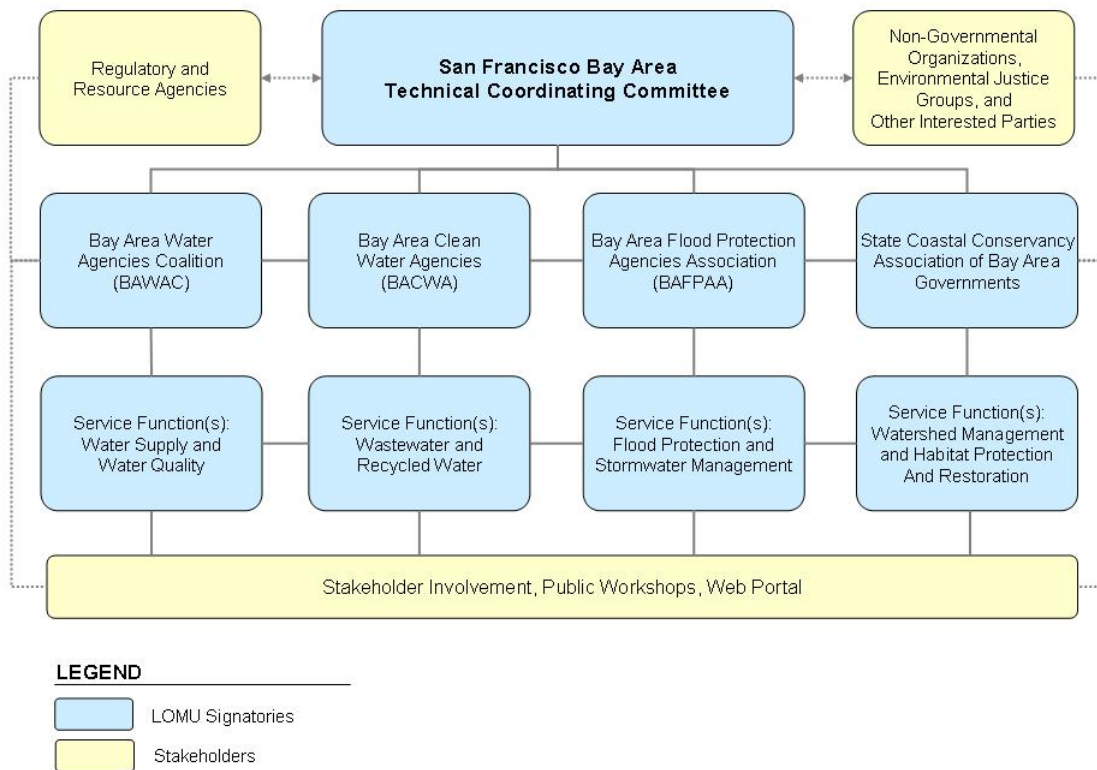
1. There will be just one PSP for Prop 84 and Prop 1E.
2. There are no planning grants this first cycle. Not only does DWR not have the staff to manage parallel-track grants, but the funds appropriated are to be expedited for drought relief. Drought relief and DACs are given preference for the entire Prop 84 funding, not just the \$20 million and \$10 million respective earmarks.
3. With respect to planning grants, it has yet to be determined if a region without any plan will get a preference over a region that needs to update its plan.
4. Watersheds that drain to the San Francisco Bay for the \$20 million for Urban Stream-SWFM in Prop 1E now include the Sacramento and San Joaquin watersheds (because they flow to the Bay). These Prop 1E funds, as well as the \$5.5 million for General SWFM in the state, must be used to reduce flood damage.
5. An interesting issue regarding the RAP will be whether DWR considers the CC a “regional water management group.” This, of course, gets to the questions of governance, etc. brought up at the workshop.
6. Once a region has “passed” the RAP, it will be good for all the cycles of Prop 84 grants.
7. There will not be time to “negotiate” and go back and forth on the RAP. There will be an opportunity to fix minor issues after the RAP submittal and interview, but no time for major changes.
8. DWR will say who they want to attend the RAP interview. This is especially the case if there are conflicts in the region.
9. A “developing” region can go through the RAP.
10. There will “conditional approval” if not all of the criteria are developed.
11. DWR could make recommendations for consolidating regions.
12. The IRWM process cannot have “pay to play” when it comes to NGOs and other stakeholders.

13. If there is only one region in a funding area, and thus just one application for a Prop 84 grant, the grant cap is 1/9 of the FA allotment, not 1/3 as would be the cap for the FA if there were more than one region applying in the FA. For the Bay area the grant cap is \$15,333,333. The 1/3 FA cap is \$46 million.
14. Because the state may direct some funds to the stimulus package, the cap for a Prop 1E grant could fall below the planned \$30 million per project.
15. A grant recipient need not be a signatory to CUWCC, but it must be in compliance with the BMPs (AB 1420). Agencies that have not demonstrated AB 1420 compliance to CUWCC or DWR should do so ASAP because of the 120 days DWR has to respond.
16. Cost share for Prop 84 grants will be 25%. It will be 50% for Prop 1E grants.

# SF Bay Area Integrated Regional Water Management Plan

## Management Process

The SF Bay Area Integrated Regional Water Management Plan (IRWMP), adopted in November, 2006, establishes the governance and institutional structure associated with the Plan in *Section G – Implementation*. As illustrated in the chart below, the IRWMP Technical Coordinating Committee was set up to provide oversight during development of the IRWMP. The Technical Coordinating Committee was initially established by a Letter of Mutual Understanding (LOMU) signed by representatives of the groups shown in the chart below. In accordance with guidelines presented in the IRWMP, this group was reconstituted as the SF Bay Area IRWMP Coordinating Committee (CC) in January, 2007.



The CC provides oversight for IRWMP implementation and manages the ongoing IRWM planning process. Coordinating Committee decisions do not supersede individual agency decisions regarding project scopes and schedules, and IRWMP participating agencies are consulted on over-arching policy issues. Through their adoption of the IRWM Plan, the governing bodies of the 24 participating organizations approved this IRWMP management structure.

## Coordinating Committee Structure and Decision Process

Coordinating Committee meetings are normally held monthly. Currently, the meetings are held on the fourth Monday of each month, from 1.00 p.m -3:00 p.m. in the Elihu Harris State Building in Oakland. Meeting notices are posted on the SF Bay Area IRWMP web site ([www.bairwmp.org](http://www.bairwmp.org)) prior to each meeting, as are agenda and associated materials. Agenda packages are also sent via e-mail to the CC IRMWP mailing list.

As described in the SF Bay Area IRWMP, *Section G – Implementation*, the CC is composed of three representatives appointed by each of the functional area organizations, as shown in the chart above. As these representatives are appointed by their respective functional area groups, the CC does not maintain a fixed roster of names; representatives may change over time but the concept remains that each functional area may appoint three individuals to represent their interests in CC discussions and actions.

The SF Bay Area IRWMP CC is led by a Chair and Vice Chair, who serve two year terms in accordance with the attached guidelines established in June, 2007. Non-public agency participants in the IRWMP serve in an advisory role to the CC. Resource and regulatory agencies, non-governmental organizations and other interested stakeholders are invited to participate in CC meetings, and the CC actively solicits input from these stakeholders and from the general public.

Decisions made by the Coordinating Committee are conducted via general assent or consensus of those present and participating, whenever possible. Should an issue be of such controversy that it cannot be resolved via consensus the Chair or Vice-Chair of the Coordinating Committee shall call for a vote of the formal members of the Coordinating Committee, and a majority of the votes from these representatives of the functional areas present at the time of the vote shall govern. Voting principles are as follows:

- Decisions requiring voting shall be agendaized.
- Agendas should be developed to communicate the desired outcome of the agenda item. All action items should be located in a separate action section, with the responsible lead person identified next to the action item. Every agenda item should begin with a verb, such as approve, report, discuss, etc. Information and discussion items should also be placed in a separate section on the agenda.
- Agendas should be prepared and emailed to the CC at least one week in advance, but no less than 72 hours in advance of the vote.
- If an FA, as a group, is not prepared to vote on the item, the vote can be postponed by a majority of all (from all 4 functional areas) of the FA representatives present (for example, if there were 10 FA reps in attendance, it would take an affirmative vote of 6 FA reps to postpone),

but the Chair shall identify the timing of that postponed vote at that meeting.

- Ideally, votes will occur at regularly scheduled CC meetings, but special meetings or conference calls can be called and noticed by the Chair if necessary to facilitate timely decisions. If neither of those options (special meeting or conference call) is available, voting by email is a possible method to be employed by the Chair, but would need to be agreed upon by a majority of all of the FA representatives present.
- Voting outside of regular meetings, whether by email or phone call or special meeting, should have the same noticing requirements as a regular meeting. For example, a vote could not occur without 72 hours advance notice of the item and a description of the vote to be taken circulated to all Coordinating Committee members.
- As outlined above, there will be 3 appointed representatives per functional area. The minimum quorum should be at least one primary or alternate member from each functional area, for either voting or consensus decisions.
- Each of the 3 representatives within each FA has an individual vote (they do not need to vote in blocks), if they are in attendance at the meeting (or conference call) where and when the vote takes place. Proxy votes from an individual FA representative will only be allowed when the FA representative has so designated such a proxy to the Chair (or her/his designee) ahead of the meeting when the vote is scheduled to take place.
- A tie vote would result in a non vote. A tie vote would require the Coordinating Committee to work with the functional areas more to develop more alignment and work more towards a consensus. The Chair and Vice-Chair would not be allowed to break a tie vote. If an item before the Coordinating Committee is so divisive that it is an even vote, then members need to consider and deliberate more collectively to come to a decision.
- Meeting notes are generated from each monthly meeting in order to capture and memorialize these decisions, agreements and action items. Draft and final CC meeting notes are distributed to attendees and are posted on the SF Bay Area IRWMP web site.

A Planning and Process (PnP) Subcommittee has been established to analyze issues and recommend potential actions to the Coordinating Committee. Other subcommittees or ad hoc working groups may be formed from time to time by the Coordinating Committee.

## **IRWMP Coordinating Committee Chair and Vice Chair Roles June 4, 2007**

Recommended roles and responsibilities for a Chair and Vice Chair for the IRWMP Coordinating Committee are listed below. These were crafted with the understanding that the Coordinating Committee will be evaluating a new governance structure over this next year and the selected Chair and Vice Chair will preside over the existing Coordinating Committee governance structure in the interim.

1. The IRWMP Coordinating Committee (CC) will have a Chair and Vice Chair. The Vice Chair assumes duties of the Chair when Chair is unavailable. In the event that the Chair and Vice Chair are not available to assume responsibility for a particular duty, they will jointly designate an acting Chair.
2. The Term for Chair and Vice Chair is two years. If a new governance structure is not in place within one year, the existing Chair and Vice Chair will continue to serve, or the positions will be rotated, as determined by consensus, or vote if necessary, of the Coordinating Committee.
3. The Chair and Vice Chair will be from different functional areas to ensure the most diverse representation. One should be from the Water or Wastewater functional areas and one from the Flood Control or Watershed functional areas.
4. The Chair and Vice Chair will be non-voting members of the CC. Other CC members from their agency or district shall retain the right to vote as a representative of their respective functional area.
5. The Chair and Vice Chair will represent all four functional areas and will work together to bring consensus among them.
6. The Chair will work with the Vice Chair to share the workload, including but not limited to:
  - Set monthly meeting agendas and associated administrative matters;
  - Facilitate meetings and discussions, work to address issues in-between meetings in consultation with representatives of the four functional areas;
  - Represent the CC to outside agencies and outside the CC meetings as necessary. This representation is limited to that authorized in advance by consensus (or vote) of the IRWMP-CC;
  - Meet with other regional agencies as needed to assure coordination with other regional planning and infrastructure programs; and
  - Identify significant decision points regarding IRWMP issues and matters which demand a manager or greater level of authority and involvement, and communicate this need to the CC.

# Attachment 2

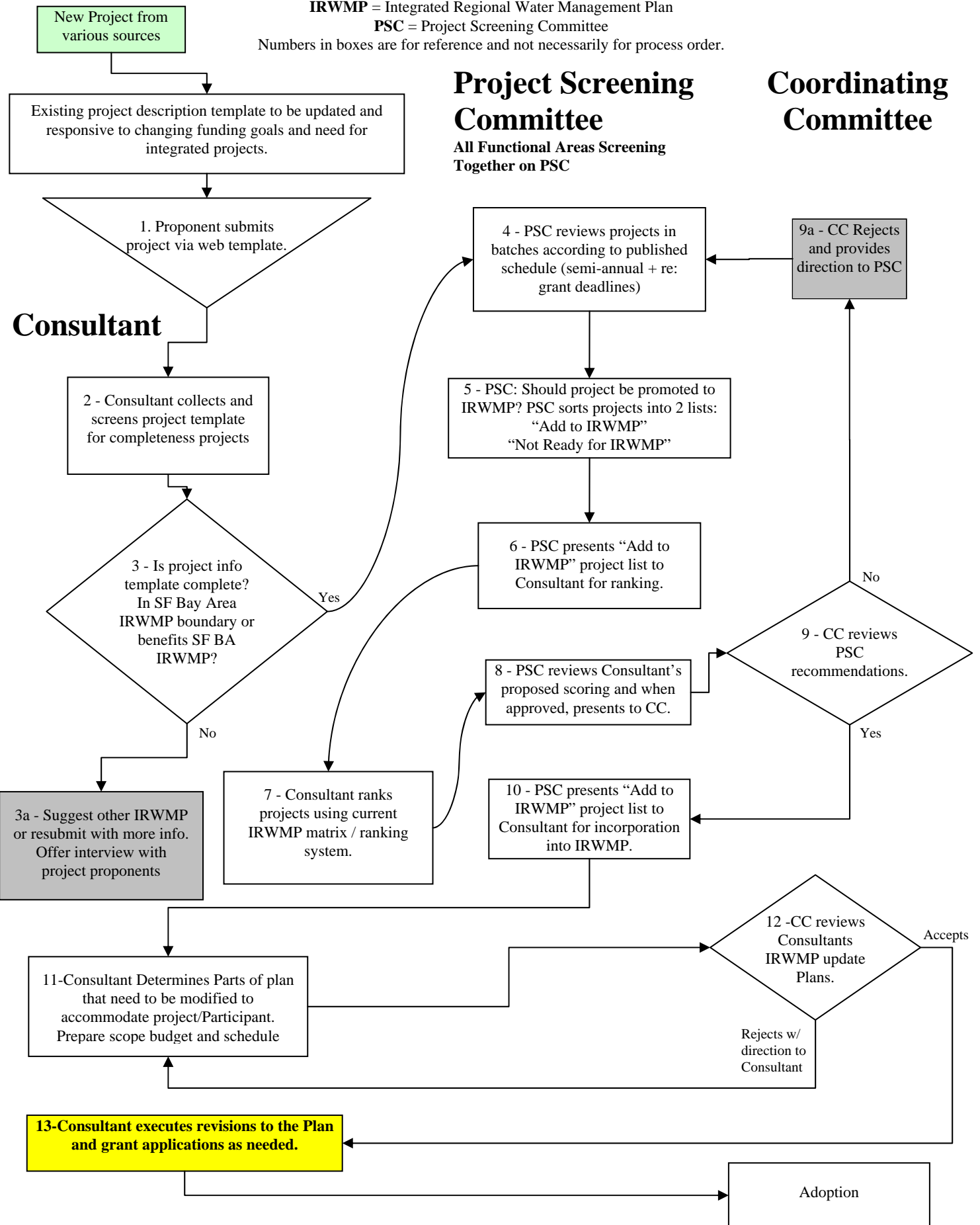
From: Tracy Hemmeter <themmeter@valleywater.org>  
To: 'Thomasin Grim' <tgrim@marinwater.org>  
Date: 12/2/2008 9:52 AM  
Subject: Santa Cruz IRWM Non-Profit

Here's a link to the non-profit that manages Northern Santa Cruz's IRWM implementation grant. I just looked at the Prop 84 SBxx1 and I don't see anything that would change the feasibility of this approach.

<http://www.cfsc.org/RWMF.cfm>

# Attachment 3

**Project Process flow chart** – as of October 30, 2007  
**FA** = Functional Area, **BA** = Bay Area, **CC** = Coordinating Committee  
**IRWMP** = Integrated Regional Water Management Plan  
**PSC** = Project Screening Committee  
 Numbers in boxes are for reference and not necessarily for process order.



# Attachment 4

# Planning and Process Subcommittee

December 1, 2008  
Meeting Summary

## Notes

WS-WQ	WW-RW	FP-SW	Watershed	Other/Multiple
<b>Present</b>				
Thomasin Grim	Brian Campbell	Mark Boucher	Melanie Denninger Dale Hopkins	Dave Richardson
<b>Called in</b>				
Tracy Hemmeter Molly Petrick		Brian Mendenhall	Harry Seraydarian	Carl Morrison
<b>Absent</b>				
Brad Sherwood Pat Costello Andrea Flores (on leave)	Paula Kehoe Cheryl Muñoz	Rick Thomasser Carol Mahoney (on leave)	Jennifer Krebs	Jennifer Clary Joanne Siew (RMC) Maria Pang

The following agenda items were addressed and action items assigned:

1. **PnP Leadership.** Brian Mendenhall agreed to serve as PnP co-chair with Thomasin Grim.
2. **2007 Annual Report.**

RMC has updated the graphics with population trends and M&I water use information needed for Brian C. to complete the 2007 Annual Report. The report will be posted on the Bay Area IRWMP website and included in the December CC agenda packet e-mailed to all on the CC e-mailing list including DWR staff Maria Pang, Norman Shopay, Craig Cross and Tracie Billington.

*Action:*

1. Brian to incorporate by December 5 the RMC graphics into the report.
2. RMC by December 9 post the report on the Bay Area IRWMP website and include the report in the CC package e-mailed to the CC distribution list and DWR representatives identified.

3. **Preparation for Region Acceptance Process**

RMC is working on the scope for its next authorization of work under the four-party contract. The funding in the current authorization will be exhausted with the December PnP and CC meetings.

To date, RMC has completed the "region description" portion of the "what we have, what we still need to develop" analysis, and Tracy and Carl have submitted comments on this work. RMC will now complete the analysis and list of tasks needing to be

accomplished for the RAP based upon DWR's May 13, 2008 handout (addressing governance, etc.).

RMC will also compile and present all the existing text referenced in the analysis. The document will be in Word format so that the text may be easily manipulated going forward. Tracy's and Carl's comments will be addressed as well. This work will be provided to the PnP just before Christmas so the PnP can focus on what needs to be done and determine who will do it at its January 5, 2009, meeting. Some of the issues may not be completely addressed if DWR does not release the draft RAP guidelines in December as previously announced.

Another major issue needing resolution is the participation/involvement of "outlying" sub-regions in the funding area. These include Tomales Bay, Solano County, Coastside, and East Contra Costa County. Napa County already is very involved in the IRWMP process and participates significantly in the CC and often in the PnP.

Carl will draft a letter or e-mail and send it to Thomasin to present to Paul to send to these outlying sub-regions as a follow-up to his previous letter and their response that they want to work with the Bay Area IRWMP. The letter will include copies of documents showing how four sub-regions have been created and options for funding allocations. Reference will be made to a meeting for all the outlying sub-regions to attend with CC representatives once the draft guidelines are released so the Bay Area funding area can present a unified voice during the RAP.

A subgroup of the PnP was created to address the issues for the meeting with outlying sub-regions. Melanie will lead the group also consisting of Harry, Carl, Mark and Molly.

*Action:*

- 1. RMC to complete by Christmas the analysis, compilation of existing material, and list of gaps (tasks) the PnP needs to address with respect to the RAP, based upon DWR's May 13, 2008 handout.*
- 2. Carl to prepare by December 2 the draft e-mail/letter for Thomasin to present to Paul to be sent to outlying sub-regions on the progress of Bay Area IRWMP sub-region delineation and funding allocations.*
- 3. Melanie and her sub-group start thinking about the meeting of the Bay Area IRWMP representatives and representatives of outlying sub-regions.*

#### **4. Sub-regional Approach / Local Project Selection Process (LPSP)**

- "Funding Allocations Options."** It was reported that the Flood Protection and Stormwater Management functional area had recommended Allocation F as the option for distributing grant funding to the four Bay Area IRWMP sub-regions. The other functional areas have yet to consider and report on the option they prefer.
- Local Project Selection Process Description."** There was discussion about the order of the process, what were the "foundational" issues versus process steps, who would take the lead for each portion of the process (e.g. the CC, the PnP, a consultant, etc.), and some of the wording used. Harry will revise the

description per the comments and Mark will prepare an accompanying flowchart. These documents will be included in the December 15 CC meeting agenda.

*Action:* 1. Harry by December 4 revise the narrative description per the comments made at the meeting.  
2. Mark by December 9 make a flow chart consistent with Harry's revised description.

**5. Action items to be worked on before the next meeting (see under "action" above more details of the assignments):**

- a. Brian to complete the 2007 Annual Report.
- b. RMC to post the report on the website and include it in the December 15 CC agenda packet with appropriate DWR staff copied.
- c. RMC to complete by Christmas the analysis, compilation of existing material, and list of gaps (tasks) the PnP needs to address with respect to the RAP based upon DWR's May 13, 2008 handout.
- d. Carl to prepare for Thomasin to give to Paul a draft letter/e-mail to be sent to outlying sub-regions informing them of progress in creating Bay Area IRWMP sub-regions and regional funding allocations.
- e. Harry to revise the Local Project Selection Process Description.
- f. Mark to prepare a flowchart to accompanying the Local Project Selection Process description.

**6. What to report to the CC at the December 15<sup>th</sup> meeting**

- a. The final 2007 Annual Report has been posted on the website and e-mailed to the CC distribution list, including staff at DWR.
- b. RMC is finalizing the list of tasks needing to be performed in preparation for the RAP and consolidating existing material for PnP review.
- c. A draft letter/e-mail has been presented to Paul to be sent to outlying sub-regions informing them of progress in creating Bay Area IRWMP sub-regions and proposed regional funding allocations.
- d. After the draft RAP guidelines have been released a meeting will be held with the outlying sub-regions to solidify relationships in preparation for the RAP.
- e. A final draft Local Project Selection Process Description and flowchart has been prepared for CC approval.

**7. Next meeting.**

The next meeting will be held Monday, January 5, 2009, at the State Coastal Conservancy 11<sup>th</sup> floor conference room, from 10 to 11:55 a.m. Telephone access will be provided.

# Attachment 5

## Funding Allocation Options

Allocations pertain only to funding available for distribution on a sub-regional basis, after allocating funds for regional projects and programmatic requirements.

	<b>North:</b> Marin, Sonoma, Napa, Solano	<b>East:</b> Alameda, Contra Costa	<b>South:</b> Santa Clara	<b>West:</b> San Mateo, San Francisco	<b>Total</b>
<b>Allocation A</b> (7/16 distributed based on # counties in each subregion, 9/32 based on population, and 9/32 based on area)	34%	28%	19%	20%	100%
<b>Allocation B</b> (7/16 divided evenly among subregions, 9/32 based on population, and 9/32 based on area)	25%	29%	25%	21%	100%
<b>Allocation C</b> (7/16 divided evenly among subregions, 3/8 based on population, and 3/16 based on area)	23%	30%	25%	22%	100%
<b>Allocation D</b> (1/4 divided evenly among subregions, 1/2 based on population, 1/4 based on area)	22%	32%	25%	21%	100%
<b>Allocation E</b> (1/3 divided evenly among subregions, 1/3 based on population, 1/3 based on area)	25%	30%	25%	20%	100%
<b>Allocation F</b> (1/2 divided evenly among subregions, 1/4 based on population, 1/4 based on area)	25%	29%	25%	22%	100%
<b>Allocation G</b> (3/4 based on population, 1/4 based on area)	19%	35%	25%	21%	100%
<b>Allocation H</b> (9/10 based on population, 1/10 based on area)	15%	36%	26%	23%	100%
<b>Allocation I</b> (1/4 based on population, 3/4 based on area)	31%	30%	24%	15%	100%
<b>Allocation J</b> (1/10 based on population, 9/10 based on area)	35%	29%	23%	13%	100%
<b>Allocation K</b> (1/2 based on population, 1/2 based on area)	25%	32%	25%	18%	100%

**\* Note: Percentages above have been rounded for ease of comparison.**

<b>4 Subregions</b>	<b>Pop</b>	<b>Pop %</b>	<b>Area</b>	<b>Area %</b>
<b>North:</b> Marin, Sonoma, Napa, Solano	749,487	0.12	969,881	0.38
<b>East:</b> Alameda, Contra Costa	2,234,738	0.37	711,973	0.28
<b>South:</b> Santa Clara	1,587,711	0.26	594,165	0.23
<b>West:</b> San Mateo, San Francisco	1,483,564	0.24	296,161	0.12
	6,055,500		2,572,180	
<b>9 Counties</b>	<b>Pop</b>	<b>Pop %</b>	<b>Area</b>	<b>Area %</b>
Alameda	1,443,329	0.24	424,177	0.16
Contra Costa	791,409	0.13	287,796	0.11
Marin	247,264	0.04	308,771	0.12
Napa	122,404	0.02	269,880	0.10
San Francisco	776,733	0.13	29,493	0.01
San Mateo	706,831	0.12	266,668	0.10
Santa Clara	1,587,711	0.26	594,165	0.23
Solano	273,863	0.05	210,987	0.08
Sonoma	105,956	0.02	180,243	0.07
<b>Total</b>	<b>6,055,500</b>	<b>1.00</b>	<b>2,572,180</b>	<b>1.00</b>

# Attachment 6

**Bay Area IRWMP  
Target Funding Distribution Options  
November, 2008**

**Background**

In 2007 a subcommittee of the CC developed target allocation options for the purpose of preparing a proposition 50, Round 2 grant proposal. They started with the concept that a portion of the grant funding request would support regional projects and the balance of the funding request would be allocated to sub-regions according to an agreed-upon formula. In developing potential formulas, the subcommittee began by using number of entities and population, similar to the approach used by the State in allocating IRWM funds for regions under Proposition 84 (25% no. and 75% population). The subcommittee then added area as a factor (25% number of entities, 37.5 % pop., and 37.5% area). They then developed a number of options that included relative ranking of projects as a factor and using counties as the sub-regions (entities). One of those options weighted number of entities more heavily (43.75% no of entities, 28.125% pop., and 28.125% area). The Bay Area CC reached consensus on that option for the purposes of the Proposition 50, Round 2 grant proposal in September, 2007.

**August 2007 CC Consensus Approach**

7/16 x 1/no. of entities (9 counties)

9/32 x pop./ total population

9/32 x area / total area

**Evaluating Options for Calculating Fair and Equitable Grant Funding Distribution**

The CC asked the Planning and Process Subcommittee (PnP) to develop an analysis of region/sub-region options. On October 27, 2008, the CC agreed upon an approach that divides the region into four sub-regions, after reviewing seven final sub-region options presented and evaluated by the PnP.

The next element to be considered is fair and equitable distribution of grant funding under the sub-regional approach. The PnP began by revisiting the 2007 work described above, and then generated a number of possible scenarios based upon the 2007 algorithm and variations thereof.

The attached spreadsheet presents target allocations under a number of scenarios:

Allocation A: Based on the 2007 approach: 7/16 of available funding divided by 9 counties as “entities” and adding counties within each sub-region for sub-region total share, 9/32 based upon population in sub-region and 9/32 based on area in each sub-region.

Allocation B: Modify by viewing each sub-region as an “entity” and allocating 7/16 of available funding divided by 4 sub-regions, 9/32 based upon population in sub-region and 9/32 based on area in each sub-region.

Allocations C - F: Same as “B”, except altering % distribution for entities, population and area.

Allocations G – J: No distribution for “entities,” available funding distributed based on varying percentages of population and area only.

# Attachment 7

**Bay Area IRWMP**  
**Local Project Selection Process Description**

The purpose of these guidelines is to lay out the process for identifying projects to be submitted for prop 84 funds. The key components of this process are:

- A consistent priority ranking system for all Bay Area projects
- A target allocation for regional and sub-regional projects to assure a fair and equitable allocation of state funds

**I. Bay Area Sub-Committee (CC)**

Create sub-committee or subgroup to manage process that includes representation from each functional Area

**II. Funding Cycle Emphasis (sub-committee)**

Identify range of available funds and any areas of “preference” (i.e. Drought, Disadvantaged Communities) for a particular grant funding cycle

**III. Schedule (sub-committee)**

Identify timing for key decisions (including grant applicant) for preparing and submitting application, with milestones.

**IV. Regional Projects (CC)**

Identify “Regional” projects that meet emphasis and are high priority using Bay Area IRWMP evaluation system (with any updates) converted to scoring system and make recommendations to the Coordinating Committee on Regional funding.

**V. Sub-region Leads (sub-committee)**

Identify sub-region leads and responsibilities, including making info available to interested parties.

**VI. Project Prioritization (sub-committee)**

Use Bay Area IRWMP evaluation system converted to scoring system to prioritize projects and categorize by sub-area and identify minimum score desired for projects

**VII. Target Allocations (sub-committee)**

Identify total range of funds available for sub-regions and allocation for each sub region based on policy decisions by Coordinating Committee

**VIII. Sub-region Guidance (sub-committee)**

- Provide guidance to sub-regions that explains prioritization and project selection process and target amounts
- Coordinating Committee decision on “new” projects depending on most recent update of IRWMP or Project List.

**IX. Sub-region Meetings (sub-committee)**

Hold meeting in each sub-region to explain Process and provide assistance

**X. Allocation Tracking (sub-committee)**

- Track cumulative funding allocations by sub region and for “regional” projects.

**XI. Grant Lead and Funding (CC)**

- Identify lead for grant submittal based on projects identified for funding and DWR requirements.
- Identify cost sharing for application and related costs. (Note: a Plan update will be required within two years)

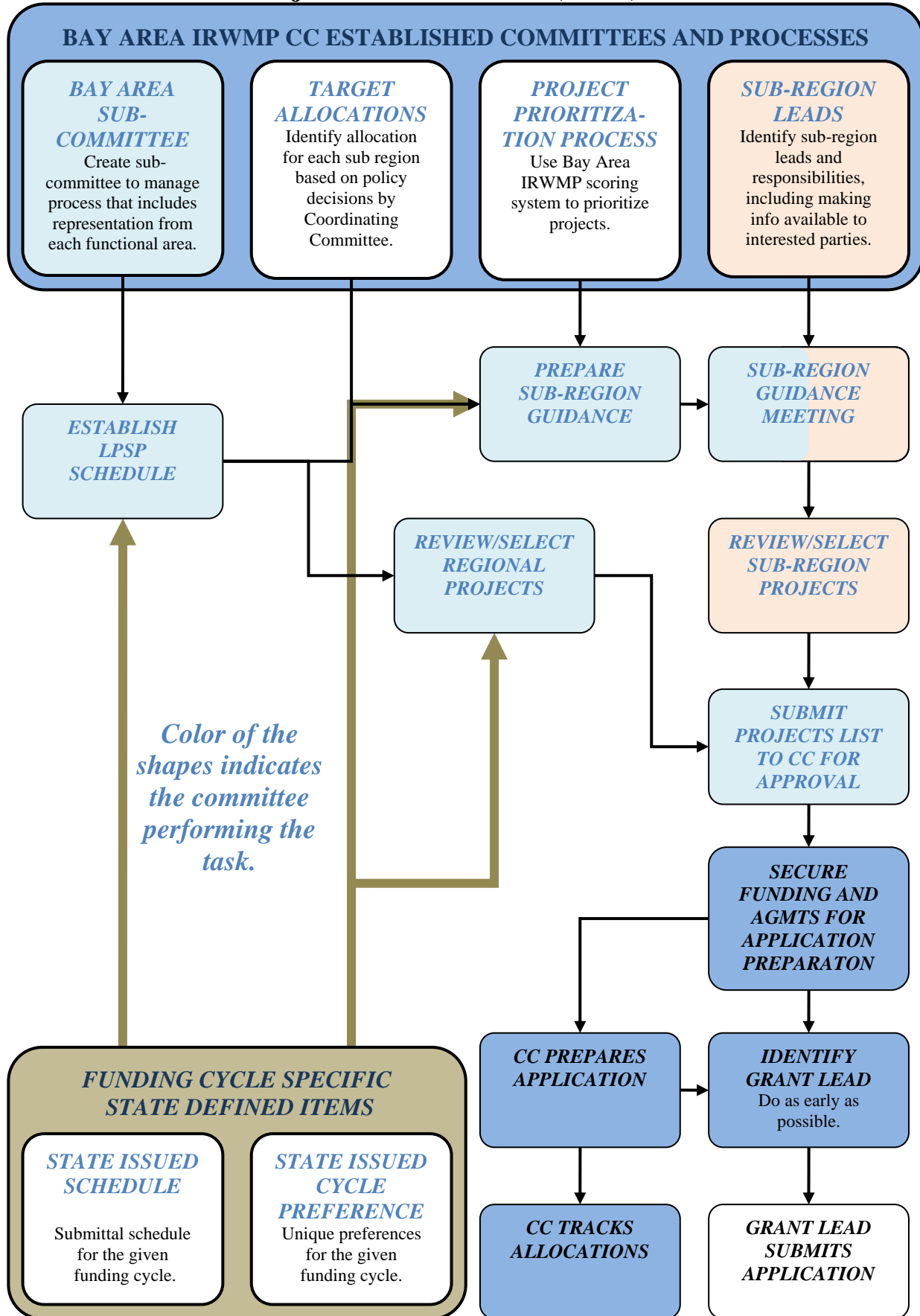
**Appendices**

- A. Sub-region decision process
- B. Sub-region allocation decision process

# Attachment 8

Bay Area IRWMP

Local Project Selection Process (LSPS) Flow Chart



# Local Project Selection Process (LPSP) Flow Chart Explanation

The key idea is that not all of the boxes need to wait for the State guidelines.

The color of the boxes indicates which committee (Coordinating Committee (CC), sub-committee, or sub-regional committee/lead) does the work.

- The 4 items at the top are established committees and processes by the CC.
- The State issued items at the bottom (schedule and "preferences") are any guidance the State puts out for the cycle that CC will need to respond too. They are two of the "inputs" from the State for each funding cycle.
- A funding cycle here is loosely defined as it could be a one of many cycles for Prop. 84, for example, or just one cycle for some other funding source.

The other boxes are steps that need to be taken in relative order.

A sub-committee does or coordinates the following:

- Set schedule for application submittal (depends on State schedule)
- Prepare sub-regional guidance
- Holds sub-regional meeting with sub-regional leads.
- Selects regional projects
- Submits all projects for CC approval.

Sub-region leads go through sub-regional project Prioritization and select sub-regional projects.

The CC does the following:

- Secures funding and related agreements for grant preparation and other costs.
- Prepares grant application
- Tracks allocations

The Grant Lead

- Submits the grant application

# Attachment 9



# **San Francisco Bay Area Integrated Regional Water Management Plan**

## **2007 Progress Report**

Prepared by:

IRWMP Coordinating Committee

Chair - Paul Helliker, Marin Municipal Water District

Vice-Chair - Nadine Hitchcock, State Coastal Conservancy

# **San Francisco Bay Area Integrated Regional Water Management Plan 2007 Progress Report**

## **Introduction**

The 2007 Progress Report is intended serve as a brief reference document summarizing key activities and accomplishments during calendar year 2007 in furtherance of the IRWMP.<sup>1</sup> General oversight and implementation of the IRWMP is carried out by a Coordinating Committee consisting of 2-3 representatives from each of four functional areas (water supply-quality, wastewater-recycling, flood protection – stormwater management, and habitat protection – watershed management & restoration) with a non-voting Chair and Vice Chair. Resource and regulatory agencies and non-governmental organizations are routinely invited to participate in Coordinating Committee and subcommittee meetings.

### **Key 2007 Accomplishments**

- **23 agencies adopted the IRWMP through early 2007**
- **\$12.5M implementation grant Prop 50 (Round 1) awarded**
- **Agreed to cost share (\$100,000) for technical services**
- **Flood protection agencies formed regional association**
- **Water agencies conducted regional conservation outreach**
- **Submitted Prop 50 (Round 2) grant application and agreed upon prioritization method for project selection**
- **Conducted business at regularly noticed & open meetings**

## **Summary**

The Coordinating Committee (CC) convened monthly meetings during 2007 to foster involvement, communication and collaboration on IRWMP activities, including: improving and clarifying the governance process, initiating procurement of technical support services, approving submittal of a \$12.5 million Prop 50 Round 2 grant application, and forming subcommittees to address prioritization and planning work. As the CC is an informal body created by a Letter of Mutual Understandings, legal actions such as contracting were carried out by individual participating agencies on behalf of the CC and cost sharing agreements were developed where necessary.

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<sup>1</sup> Section I of the IRWMP, Technical Analysis and Plan Performance, calls for regular reporting.

Each of the four functional areas supported the CC, by agreeing to provide \$25,000 each for technical services and working with its members to provide feedback on IRWMP activities. The functional areas also carried out activities on their own, such as the summer 2007 regional water conservation campaign and formation of the Bay Area Flood Protection Agencies Association. Individual project proponents are responsible for implementation of the 127 high priority projects listed in the IRWMP and each was surveyed on project status at the end of 2007. Results of this survey and additional detail on the CC, each functional area follow, and other activities follows.

#### **A. IRWMP Coordinating Committee (CC) Activities**

The Coordinating Committee is responsible for general IRWMP oversight and implementation. Key activities from 2007 include:

1. Monthly coordination meetings were conducted and open to all interested parties, including non-governmental organizations and resource agencies.
2. A facilitated Workshop on Governance was held in March 2007 resulting in:
  - a. Agreement to continue with Coordinating Committee oversight of the IRWMP and to build on this where possible, and
  - b. Concurrence to cost share on \$100,000 of technical services.
3. Contractual arrangements among participants were developed for technical services to support IRWMP implementation, including:
  - a. \$35,000 to transition the Bay Area IRWMP website to open source software and a new host site (<http://www.bairwmp.org>, banner below). Zone 7 Water Agency agreed to serve as fiscal agent for this.
  - b. \$80,000 for professional services to support the Coordinating Committee on technical tasks. The State Coastal Conservancy agreed to serve as fiscal agent for this contracting and developed a four party agreement among functional areas to share costs.
4. The roles and terms of the Chair and Vice-Chair were confirmed in writing in June 2007. Stan Williams, CEO of the SCVWD, was confirmed as Chair and Nadine Hitchcock, Deputy Executive Officer of the State Coastal Conservancy was confirmed as Vice Chair.
5. A \$12.5 million Prop 50 Round 2 grant application was submitted in August 2007
  - a. Contra Costa County FC&WCD served as the legal entity to apply.
  - b. A prioritization process for Regional and Sub-Regional projects was developed for those interested in project funding.
  - c. The Bay Area was not invited back to Step 2 of the grant process.
6. Sub-committees as needed were formed to carry out detailed activities.
  - a. A Prop 50 Round 2 project selection sub-group was formed in Aug 2007
  - b. A Planning and Process Sub-committee was also formed in Aug 2007

- c. A website committee was formed in June(?) 2007
7. Scoping level comments on the Prop 84 IRWM program were provided by letter to the Department of Water Resources (DWR) in Sept 2007
8. Regular status updates were provided by CC representatives to the Bay Area Water Forum about IRWMP implementation and planning activities.

### **DWR Comments on Bay Area IRWMP**

DWR provided written comments on the Bay Area IRWMP in February 2007 and pointed out where additional clarification, explanation and supplemental effort could be helpful. Some of the significant comments or suggestions included:

- Clarify the Regional Description, particularly where a different IRWMP adjacent to the Bay Area showed overlap into the Bay Area.
- Provide more specificity on measurable objectives and outcomes.
- Discuss prioritization in more detail.
- Explain how the IRWMP will be implemented and modified in the future and how the governance structure will facilitate and further implementation.
- Identify a statement, definition and/or policy about Disadvantaged Communities and Environmental Justice. Give projects that seek to improve DACs and/or address EJ concerns a higher consideration or priority than similar projects without such consideration.

Actions in 2007 that helped address some of these comments included:

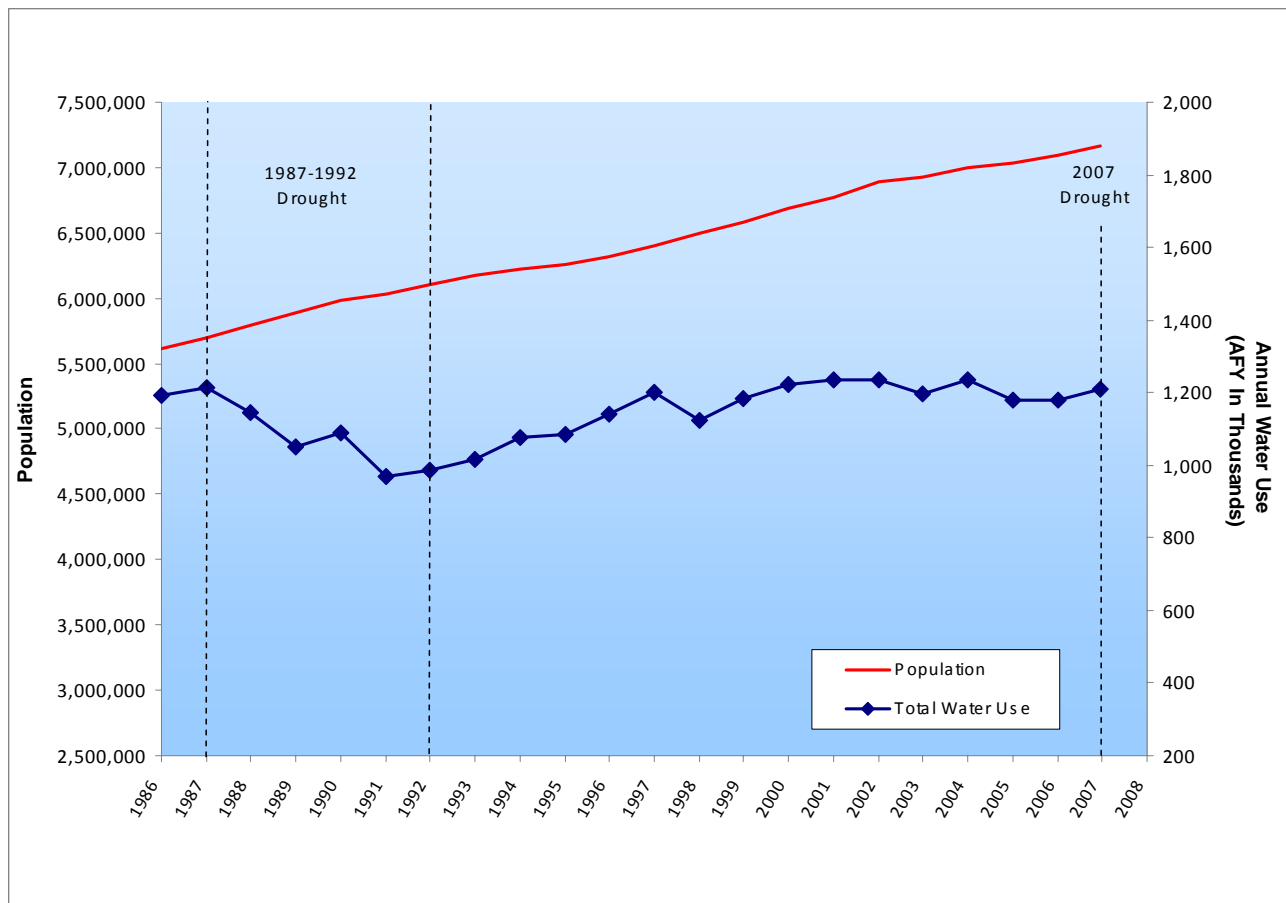
- Napa County provided more clarity about what part of the county should be incorporated into the Bay Area IRWMP and what part would be in another region.
- The Planning and Process Subcommittee started to address measurable objectives in late 2007.
- A governance workshop was held and a four party cost share agreement among functional areas was agreed to and funded to implement IRWMP activities.
- The project selection process for the Prop 50 Round 2 application included a prioritization methodology that provided top tier status to highly-ranked region-wide projects and a sub-regional process to select other high priority projects.
- One of the projects proposed for the Prop 50 Round 2 grant application was a region wide project to address risks posed by Mercury in San Francisco Bay where health affects among subsistence fishers and their families is important.

Additional actions to address the DWR comments and other issues (i.e. climate change, Prop 84 criteria, new projects) will be continuing after 2007. Planning discussions for an update to the Bay Area IRWMP were initiated in late 2007.

## B. Functional Area Activities

### 1. Water Supply – Water Quality Functional Area:

- Multiple agencies implemented a regional water conservation outreach campaign during summer 2007 (“Be a Water Savings Hero”) in response to dry conditions and continued other regional projects (i.e. Clothes Washer Rebate program).
  - Website: <http://www.watersavinghero.com/>
- The Bay Area Water Agencies Coalition (BAWAC) received periodic updates on IRWMP activities and provided input to functional area representatives.
  - BAWAC agreed to contribute \$25k toward IRWMP technical services.
  - BAWAC Chair served as CC Chair during 2007 and began the newly established two-year term on June 4, 2007.
- The BAWAC members tracked water use and population information through 2007 and the IRWMP graphic on population vs. water use has been updated.



## **2. Wastewater - Recycled Water Functional Area (Bay Area Clean Water Agencies)**

- BACWA served as legal entity for the Prop 50 Round 1 Bay Area grant application and received notice in April 2007 of a \$12.5 million IRWM grant award from DWR.
  - BACWA initiated contract negotiations with DWR and coordinated with 12 participating agencies on individual agency agreement terms.
- BACWA received periodic updates on IRWMP activities and provided input to functional area representatives on the Coordinating Committee.
  - BACWA agreed to contribute \$25k toward IRWMP technical services.
- BACWA produced a May 2007 report, entitled Importance of Recycled Water to the Bay Area and co-hosted a regional workshop on October 29, 2007 focused on Interagency Partnerships.

## **3. Flood Control – Stormwater Management Functional Area**

- The Bay Area Flood Protection Agencies Association was formed during 2007. The membership includes:
  - Charter Members
    - Alameda County Flood Control & Water Conservation District
    - Contra Costa County Flood Control & Water Conservation District
    - Marin County Flood Control & Water Conservation District
    - Napa County Flood Control & Water Conservation District
    - City & County of San Francisco, Department of Public Works
    - San Mateo Flood Control & Water Conservation District
    - Santa Clara Valley Water District
    - Solano County Water Agency
    - Sonoma County Water Agency
    - Zone 7 of Alameda Co. Flood Control & Water Conservation District
  - Associate Members
    - City of Burlingame
    - City of Livermore
  - BAFPAA received periodic updates on IRWMP activities and provided input to functional area representatives.
    - BAFPAA members agreed to contribute \$25k to technical services.

## **4. Habitat Protection - Watershed Management & Restoration Functional Area**

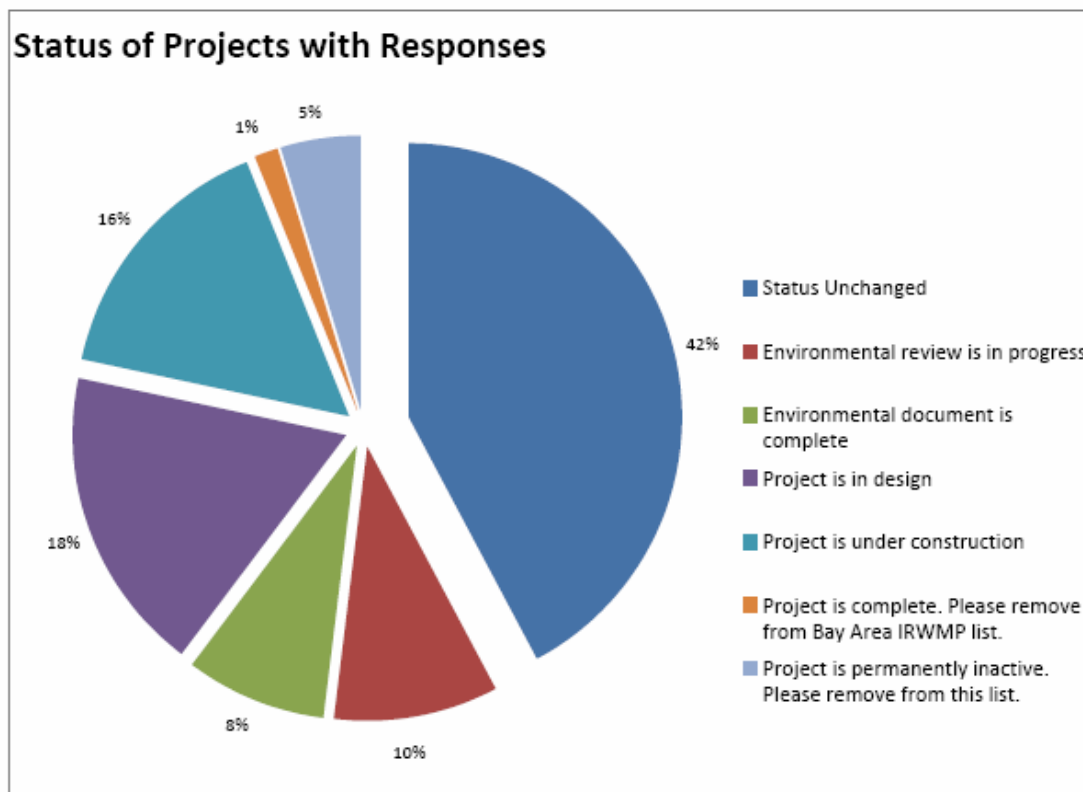
- The State Coastal Conservancy acted as the lead coordinator for this functional area and coordinated with stakeholders, including non-governmental organizations, local conservancy groups, local agencies and others.
  - The SCC convened a meeting of interested organizations identified with habitat protection and watershed management to obtain advice about Bay Area IRWMP governance options to recommend at the Coordinating Committee's facilitated workshop on governance.
- The SCC agreed to contribute \$25k toward IRWMP technical services on behalf of the participating habitat and watershed organizations, as well as to manage contributions from other functional areas and retain and manage consultants to assist the Coordinating Committee.

- The Coastal Conservancy Deputy Executive Officer was seated as Vice-Chair on June 4, 2007

### C. Individual Project Progress

Implementation of priority projects identified in the Bay Area IRWMP is the responsibility of the project proponent and partners. A status survey was distributed in early 2008 to the 127 priority projects listed in the IRWMP to help document accomplishments through 2007. Follow up requests were made during early 2008 to those that did not initially respond. Summary results of the survey are as follows:

Number of Projects	127	
Responded?	83	65%
Project status has changed since being added to Bay Area IRWMP	33	
Environmental review is in progress	8	
Environmental document is complete	7	
Project is in design	15	
Project is under construction	13	
Project is complete. Please remove from Bay Area IRWMP list.	1	
Project is permanently inactive. Please remove from this list.	4	
Significant Changes	15	
Comments and/or Significant Changes	48	
No Response	44	



#### **D. 2007 Bay Area Web Site Accomplishments**

- The website used during the development of the Bay Area IRWMP in 2006 was transitioned to a different, open-source, platform where a number of participants, including at least one representative per functional area can upload pertinent information.
- The web site has been and will continue to be used for:
  - Posting Meeting Notices and Agenda Materials for CC meetings.
  - Adding or updating project specific information
  - Providing an automated e-mail notification system to interested parties when new information is posted to the web site.